



**MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Tuesday, January 20, 2009, 6:00 p.m.**  
**Belvidere Community Unit School District #100**  
**1201 Fifth Avenue**  
**Belvidere, Illinois 61008**

*The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on January 20, 2009, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.*

**1. Call to Order:**

The President called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call:**

Members present were Mrs. Norem (arrived at 6:05), Mr. Powell, Mr. Ramos, Mr. Rathbun, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Metz, Mr. Moeller, Dr. Davis, Attorney Rob Tobin (arrived at 6:08 p.m.) and Mrs. Wallace.

**4. BINA Hearing**

President Van Evera read as follows:

"I hereby call a public hearing concerning the intent of the Board of Education of Community Unit School District #100, Boone, McHenry, and DeKalb Counties, Illinois to sell \$3,210,000 School Fire Prevention and Safety Bonds."

Upon hearing no one wished to present testimony, President Van Evera concluded the public hearing.

**5. Approval of Minutes:**

Member Stenerson made a motion and Member Powell seconded the motion to approve the minutes of the regular meeting on December 15, 2008, executive session on December 15, 2008 and special meeting on January 7, 2009, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Powell, Ramos, and Van Evera

NAY: None

ABSTAIN: Rathbun and Smiley

The President declared the motion passed.

## 6. Committee Reports:

Policy changes recommended for second reading and approval were under Item 10C and 10D, Board Action and Discussion:

<b>Policy</b>	<b>Title</b>
TOC	Section2 – School Board
2:10	School District Governance
2:20	Powers and Duties of the School Board
2:30	School District Elections
2:40	Board Member Qualifications
2:50	Board Member Term of Office
2:60	Board Member Removal From Office
2:70	Vacancies on School Board – Filing Vacancies
2:80	Board member Oath and Conduct
2:100	Board Member Conflict of Interest
2:105	Ethics and Gift Ban
2:110	Qualifications, Term, and Duties of Board Officers
2:120	Board Member Development
2:125	Board member Expenses
2:130	Board-Superintendent Relationship
2:140	Communications To and From the Board
2:150	Committees
2:160	School Attorney
2:170	Procurement of Architectural, Engineering, and Land Surveying Services
2:190	Mailing Lists For Receiving Board Material
2:200	Types of School Board Meetings
2:210	Organizational School Board Meeting
2:220	School Board Meeting Procedure
2:230	Public Participation at School Board Meetings and Petitions to the Board
2:240	Board Policy Development
2:250	Access to District's Public Records
2:260	Uniform Grievance Procedure
6:160	English Language Learners

The following policies were presented for a first reading:

<b>Policy</b>	<b>Title</b>
TOC	Section 3 – General School Administration
3:10	Goals and Objectives
3:20	OPEN
3:30	Chain of Command
3:40	Superintendent
3:50	Administrative Personnel Other Than the Superintendent
3:60	Administrative Responsibility of the Building Principal
3:70	Succession of Authority

## 7. Approval of Consent Agenda:

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. Approval of Treasurer's Report
- D. Approval of Imprest Fund Report
- E. Acknowledgement of Personnel Actions Approved by the Boone County Special Education Cooperative
- F. Approval of Designation of a Person or Persons to Prepare Tentative Budget
- G. Approval of Audit Engagement Letter from Gorenz and Associates, Ltd. for Fiscal Year Ending June 30, 2009 for Belvidere Community School District #100
- H. Approval of Audit Engagement Letter from Gorenz and Associates, Ltd. for Fiscal Year Ending June 30, 2009 for Boone County Center
- I. ~~Approval of Sunday Activity January 18, 2009 by Belvidere Hoops Club (6<sup>th</sup>-8<sup>th</sup> Grade Basketball)~~
- J. Approval of Sunday Activity January 25, February 1, and February 8, 2009 by Belvidere High School Baseball Team (Baseball Camps)
- K. Approval of Overnight Trip, February 28 – March 1, 2009 to Lombard, IL by Belvidere High School Student Council
- L. Approval of Vendor Contract between Inter-State Studio and Lincoln Elementary School for Pictures
- M. Acknowledgement of 2 Month Membership at YMCA, Boone County 4-H Federation, and Mrs. Johnson for Family Ornaments to Lincoln Elementary School for the Hometown Christmas
- N. Acknowledgement of \$100 from Belvidere United Methodist Women's Group for Kishwaukee Elementary School for Warm Clothing
- O. Acknowledgement of \$100 from Belvidere Board of Realtors for Belvidere North High School Music Department
- P. Acknowledgement of \$150.00 from Poplar Grove Lions Club for Belvidere North High School Music Department
- Q. Acknowledgement of \$161.00 from Lisa Lindberg, National City Bank for Belvidere North High School Music Department
- R. Acknowledgment of \$350.00 by Dr. Mark Grove for Belvidere North Boys & Girls Cross County Teams
- S. Acknowledgement of a French Horn (valued at \$1,700) by Mr. & Mrs. Daniel Dewan for Belvidere North High School Music Department
- T. Approval of Overnight Trip, March 5-7, 2009 to Oak Brook, IL by Belvidere High School Business Professionals of America for State Leadership Conference and Competitions
- U. Approval of Overnight Trip, March 5-7, 2009, Oak Brook, IL by Belvidere North High School Business Professionals of America for State Leadership Conference and Competitions
- V. Acknowledgment of Warm Coats from Sandee Flannigan and AT&T for Caledonia Elementary School Students
- W. Acknowledgement of \$1,903.00 from Seth Whitman PTO for an Audio System for Smartboards
- X. Acknowledgement of \$23,721.56 from Harold H. Pratt and Marjorie L. Pratt

Memorial Charitable Trust for College Scholarships

Item I – Approval of Sunday Activity January 18, 2009 by Belvidere Hoops Club (6<sup>th</sup>-8<sup>th</sup> Grade Basketball) has been removed for consideration.

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed.

Member Rathbun made a motion and Member Ramos seconded the motion to approve Consent Agenda Items A through X as listed previously and amended. The President put the question, and the following members voted:

YEA: Rathbun, Ramos, Smiley, Stenerson, Norem, Powell, and Van Evera  
NAY: None

The President declared the motion passed.

Board Member Smiley and President Van Evera thanked the following individuals and organizations for their generous donations: Belvidere United Methodist Women's Group, Belvidere Board of Realtors, Poplar Grove Lions Club, Lisa Lindberg, Dr. Mark Grove, Mr. & Mrs. Daniel Dewan, Sandee Flannigan, and Seth Whitman PTO.

**8. Administration Reports:**

A. Department Highlights

Department highlights were attached.

Mr. Houselog also informed the Board the district submitted \$38 million for the stimulus package of President Obama.

**9. Hearing of Visitors:**

Hearing no one wished to address the Board, President Van Evera closed the hearing of visitors.

**10. Board Action and Discussion:**

A. Approval of Executive Session Minutes to be Release to the Public

Member Smiley made a motion and Member Norem seconded the motion to follow Attorney Tobin's advice and approve the release of the following executive session minutes:

October 7, 2008; October 10, 2008 and November 10, 2008.

The President put the question, and the following members voted:

YEA: Smiley, Norem, Stenerson, Powell, Ramos, Rathbun, and Van  
Evera

NAY: None

The President declared the motion passed.

B. Approval of District Handbook

Member Norem made a motion and Member Powell seconded the motion to approve the district handbook, as presented. The President put the question, and the following members voted:

YEA: Norem, Powell, Ramos, Rathbun, Smiley, Stenerson, and Van  
Evera

NAY: None

The President declared the motion passed.

C. Adoption of Revisions to Existing Board of Education Policies – Section 2

Member Stenerson made a motion and Member Ramos seconded the motion to approve the adoption to existing Board of Education Policies – Section 2, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Ramos, Powell, Rathbun, Smiley, Norem and Van  
Evera

NAY: None

The President declared the motion passed.

D. Adoption of Revisions to Existing Board of Education Policy 6:160 – Instruction, English Language Learners

Member Rathbun made a motion and Member Norem seconded the motion to approve the adoption to existing Board of Education Policy 6:160 – Instruction, English Language Learners, as presented. The President put the question, and the following members voted:

YEA: Rathbun, Norem, Smiley, Stenerson, Powell, Ramos and Van  
Evera

NAY: None

The President declared the motion passed.

E. Approval of Lacrosse, Spring 2009

Member Ramos made a motion and Member Norem seconded the motion to approve the start up of Lacrosse, Spring 2009 in the amount of \$6,108, as presented. The President put the question, and the following members voted:

YEA: Ramos, Norem, Rathbun, Smiley, Stenerson, Powell, and Van

Evera  
NAY: None

The President declared the motion passed.

- F. Adoption of Textbooks: 7<sup>th</sup> Grade - PearsonPH, America, History of our Nation: Beginnings through Reconstruction, 2009 ed. (700 books for \$51,100) and 8<sup>th</sup> Grade - PearsonPH, America, History of Our Nation: Civil War to Present, 2009 ed. (670 books for \$48,910). \$50,010 paid by District. High School – Pearson, Pre calculus, 3<sup>rd</sup> edition, 2008 (210 books for \$32,340), Holt, Algebra 2, 2007 edition (450 books for \$33,300), Keypress, Discovering Geometry, Fourth Edition (930 books for \$62,310) and Holt, Algebra 1, 2007 edition (1050 books for \$71,400). \$87,670 paid by District.

Member Norem made a motion and Member Stenerson seconded the motion to approve the adoption of textbooks, as presented. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Smiley, Powell, Ramos, Rathbun, and Van Evera  
NAY: None

The President declared the motion passed.

- G. Approval of Resolution for IMRF

Mr. Moeller explained the reason for the resolution was due to an audit conducted on December 5, 2008 with findings reported on December 18, 2008 with incorrect reporting with flex spending. The Resolution for IMRF will put us in compliance with our reporting and will not cost the district any money.

Member Smiley made a motion and Member Rathbun seconded the motion to approve Resolution for IMRF, as presented. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Stenerson, Norem, Powell, Ramos, and Van Evera  
NAY: None

The President declared the motion passed.

- H. Approval of Title 1 ePlan

Member Rathbun made a motion and Member Powell seconded the motion to approve the Title 1 ePlan, as presented. The President put the question, and the following members voted:

YEA: Rathbun, Powell, Norem, Ramos, Smiley, Stenerson and Van Evera  
NAY: None

The President declared the motion passed.

- I. Approval of Window and Door Replacement Work to Washington

Elementary School

Member Stenerson made a motion and Member Ramos seconded the motion to approve window and door replacement work to Washington Elementary School with Rock Valley Glass in the amount of \$479,700 and Alternate Bid No. 1 in the amount of \$65,640 for a total of \$545,300, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Ramos, Powell, Rathbun, Smiley, Stenerson, Norem and Van Evera  
NAY: None

The President declared the motion passed.

**11. Any Other Matters to Come to the Attention of the Board:**

- A. Quarterly Investment Reports
- B. Fund Balance as of December 31, 2008

Member Smiley also announced to the board comments and concerns he has received regarding our new automated notification system.

**12. Members of the public and employees of District #100 may make comments or ask questions of the Board:**

Hearing no one wished to address the Board of Education, President Van Evera closed the hearing of visitors.

**13. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:**

The meeting adjourned to closed executive session at 6:36 p.m. for the following:

- A. To discuss the appointment, employment and dismissal of employees, compensation, discipline, performance, or dismissal of employees of the public body;
- B. To discuss litigation; and
- C. To discuss negotiating matters.

President Van Evera stated action will be taken after closed executive session.

Member Smiley made a motion and Member Ramos seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Smiley, Ramos, Norem, Powell, Rathbun, Stenerson, and Van Evera  
NAY: None

The President declared the motion passed.

The open session meeting reconvened at 7:05 p.m.

**Roll Call:**

Members present were Mrs. Norem, Mr. Powell, Mr. Ramos, Mr. Rathbun, Mr. Smiley, Mr. Stenerson and Mr. Van Evera.

Member Smiley made a motion and Member Norem seconded the motion to approve the hiring of Gregory Brown effective February 2, 2009. The President put the question, and the following members voted:

YEA: Smiley, Norem, Rathbun, Stenerson, Powell, Ramos, and Van Evera  
NAY: None

The President declared the motion passed.

Member Stenerson made a motion and Member Smiley seconded the motion to accept the rescind of retirement for Employee 1 from 2010 to the end of the 2011-2012 school year from 2010 to the end of the 2011-2012 school year. The President put the question, and the following members voted:

YEA: None  
NAY: Stenerson, Smiley, Ramos, Rathbun, Norem, Powell and Van Evera

The President declared the motion failed.

**14. ADJOURNMENT:**

Having no further business to conduct, Member Smiley made a motion and Member Rathbun seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:08 p.m.

Approved this 17<sup>th</sup> day of February, 2009.

  X   As Presented             As Amended

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President

\_\_\_\_\_  
Secretary