



MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION
Tuesday, February 17, 2009, 6:00 p.m.
Belvidere Community Unit School District #100
1201 Fifth Avenue
Belvidere, Illinois 61008

The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on February 17, 2009, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.

1. Call to Order:

The President called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call:

Members present were Mrs. Norem, Mr. Powell, Mr. Ramos, Mr. Rathbun, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Metz, Mrs. Smith, Dr. Davis, Attorney Curt Tobin, and Mrs. Wallace.

4. Approval of Minutes:

Member Rathbun made a motion and Member Norem seconded the motion to approve the minutes of the regular meeting on January 20, 2009, BINA Hearing on January 20, 2009, and executive session on January 20, 2009, as presented. The President put the question, and the following members voted:

YEA: Rathbun, Norem, Powell, Ramos, Stenerson and Van Evera
NAY: None

The President declared the motion passed.

5. Committee Reports:

Policy changes recommended for second reading and approval were under Item 9A, Board Action and Discussion:

Policy	Title
TOC	Section 3 – General School Administration
3:10	Goals and Objectives
3:20	OPEN
3:30	Chain of Command

3:40	Superintendent
3:50	Administrative Personnel Other Than the Superintendent
3:60	Administrative Responsibility of the Building Principal
3:70	Succession of Authority

The following policies were presented for a first reading:

Policy	Title
TOC	Section 4 – Operational Services
4:10	Fiscal and Business Management
4:20	Fund Balances
4:30	Revenue and Investments
4:40	Incurring Debt
4:45	Insufficient Fund Checks
4:50	Payment Procedures
4:55	Use of Credit and Procurement Cards
4:60	Purchases and Contracts
4:70	Resource Conservation
4:80	Accounting and Audits
4:90	Activity Funds
4:100	Insurance Management
4:110	Transportation
4:120	Food Services
4:130	Free and Reduced-Price Food Services
4:140	Waiver of Student Fees
4:150	Facility Management and Building Programs
4:160	Hazardous and Infectious Materials
4:170	Safety
4:180	Pandemic Preparedness
7:190	Student Discipline

Minutes from the February 10, 2009 Business Services Committee were attached.

6. Approval of Consent Agenda:

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. Approval of Treasurer's Report (December and January)
- D. Approval of Imprest Fund Report
- E. Approval of Vendor Contract between Belvidere North High School Chorus and Yankee Candles
- F. Approval of Overnight Field Trip, May 23 & 24, 2009, Rock Cut State Park by Belvidere North High School Green Club
- G. Acknowledgement of \$100 from Franklin Wire; \$50 from Dr. James Chapko; \$25 from Grandma's Restaurant; \$30 from Ambrogios; \$20 from Fast Lane Threads; \$25 from Abracadabra; \$30 from Barr's Flowers; and \$25 from Goad Insurance for Belvidere High School Bowling Program
- H. Acknowledgement of \$150 from Meehan PTO for a Pallet Jack for Meehan

Elementary School

- I. Acknowledgement of \$250 from Kip Kirkland, Vintage Wings and Wheels Museum for Belvidere North High School Music Department
- J. Acknowledgement of \$980.00 from Seth Whitman PTO for a Laptop for Seth Whitman Elementary School
- K. Acknowledgement of a 32" JVC Flat Screen Television (valued at \$1,115.03) from Ms. Mary Ellen Kilpatrick for Belvidere South Middle School Classroom
- L. Acknowledgement of \$2,080.96 from Seth Whitman PTO for a Document Camera and Projector for Seth Whitman Elementary School
- M. Approval of Overnight Field Trip, February 20 & 21, 2009, Chicago, IL by Belvidere North High School Competition Dance Team
- N. Approval of Vendor Contract between Belvidere North High School Baseball/Softball Teams and Varsity Gold Inc

President Van Evera thanked the following individuals and organizations for their generous donations: Franklin Wire, Dr. James Chapko, Grandma's Restaurant, Ambrogios, Fast Lane Threads, Abracadabra, Barr's Flowers, Goad Insurance, Meehan PTO, Kip Kirkland from Vintage Wings and Wheels Museum, Seth Whitman PTO, and Ms. Mary Ellen Kilpatrick .

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed.

Member Norem made a motion and Member Stenerson seconded the motion to approve Consent Agenda Items A through N as listed previously and amended. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Powell, Ramos, Rathbun, and Van Evera

NAY: None

The President declared the motion passed.

7. Administration Reports:

A. Student and Staff Recognitions

Members of the Board of Education recognized the efforts and accomplishments of 45 students from the 2009 Illinois State Scholars, National Honor Society, Illinois Music Educators Association and all-state conference, 2008 National FFA Band member, and a Belvidere South Middle School student who attended the presidential inauguration. In addition the board recognized 4 staff members. One for receiving WREX Channel 13 Teacher of the Week and three for becoming National Board Certified.

The meeting was adjourned from 6:18 P.M. to 6:27 P.M. to allow the Board members to interact with those recognized.

B. English Language Learners Summer School Report

Nicole Difford provided the board with a 2008 ELL Summer School Update.

C. Update on ISBE New Teacher Induction Program

Dr. Davis provided the board with an update on the District Instructional Mentoring Program along with Jennifer Underhill – Belvidere Central Middle School, Lindsay Safranek – Belvidere High School, and Beth Marchini – Lincoln Elementary School on their experience this past year with the program.

D. Positive Behavior Interventions & Support (PBIS)

Megan Johnson presented a Power Point Presentation on Positive Behavior Interventions and Support (PBIS) to the board. Lisa Bergbreiter, Cole Gardner, Vito Lassandro, Megan Zonocco from Belvidere South Middle School also spoke of their experiences and the impact this program has had on both students and teachers.

E. Strategic Planning

The board received a Performance Scorecard from the Strategic Planning Group with areas the district will be focusing on. Those areas include Student Environment led by Megan Johnson, Curriculum led by Nicole Johnson, Communication led by Shannon Hansen, and Facilities, Funding and Technology led by Ben Commare.

F. Department Highlights

Department highlights were attached.

8. Hearing of Visitors:

Hearing no one wished to address the Board, President Van Evera closed the hearing of visitors.

9. Board Action and Discussion:

A. Adoption of Revisions to Existing Board of Education Policies – Section 3

Member Norem made a motion and Member Powell seconded the motion to approve the adoption to existing Board of Education Policies – Section 3, as presented. The President put the question, and the following members voted:

YEA: Norem, Powell, Stenerson, Ramos, Rathbun, and Van Evera

NAY: None

The President declared the motion passed.

B. Approval of Revised School Calendar 2009-2010

An update of the 2009-2010 School Calendar was submitted to the board with corrections to four dates at the end of the school year.

Member Stenerson made a motion and Member Ramos seconded the motion to approve the revised School Calendar 2009-2010, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Ramos, Norem, Powell, Rathbun, and Van Evera

NAY: None

The President declared the motion passed.

C. Approval of Meehan Elementary School Carpet Replacement Project

Member Rathbun made a motion and Member Norem seconded the motion to award Meehan Elementary School Carpet Replacement Project to Tile Specialists in the amount of \$134,700, as presented. The President put the question, and the following members voted:

YEA: Rathbun, Norem, Powell, Ramos, Stenerson, and Van Evera

NAY: None

The President declared the motion passed.

D. Approval of Geothermal Installation for Washington Elementary School

Member Norem made a motion and Member Ramos seconded the motion to award the Geothermal Well Field Work to Comar Drilling in the amount of \$615,000 and the Geothermal Equipment Installation Work to Miller Engineering in the amount of \$1,899,600, as presented. The President put the question, and the following members voted:

YEA: Norem, Ramos, Rathbun, Stenerson, Powell, and Van Evera

NAY: None

The President declared the motion passed.

Member Norem made a motion and Member Rathbun seconded the motion to award the Geothermal Equipment Installation Work, Alternate Bid No. 1 to Miller Engineering in the amount of \$24,000, as presented. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Powell, Ramos, Rathbun, and Van Evera

NAY: None

The President declared the motion passed.

E. Approval of Washington Elementary School SIP Plan

Member Stenerson made a motion and Member Powell seconded the motion to approve Washington Elementary School SIP Plan, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Powell, Rathbun, Norem, Ramos, and Van Evera
NAY: None

The President declared the motion passed.

F. Approval of Health Life Safety Plan

Last month the Board held a hearing to sell \$3,210,000 in school fire prevention and safety bonds. Funds received from the sale of the bonds would be used for windows at Kishwaukee and Washington Elementary Schools, HVAC at Washington Elementary School and the District Office, carpeting at Meehan Elementary School, and roof repairs at Belvidere High School.

Member Norem made a motion and Member Stenerson seconded the motion to approve the Health Life Safety Plan, as presented. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Powell, Ramos, Rathbun, and Van Evera
NAY: None

The President declared the motion passed.

G. Approval of 2009 Summer School

Member Norem made a motion and Member Rathbun seconded the motion to approve the 2009 Summer School, as presented. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Stenerson, Powell, Ramos, and Van Evera
NAY: None

The President declared the motion passed.

H. Approval of 2009 ELL Summer School

Member Stenerson made a motion and Member Powell seconded the motion to approve the 2009 ELL Summer School, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Powell, Norem, Ramos, Rathbun, and Van Evera
NAY: None

The President declared the motion passed.

I. Approval of Rock Valley College Licensed Practical Nursing Program

Member Norem made a motion and Member Ramos seconded the motion to approve the Rock Valley College Licensed Practical Nursing Program, as presented. The President put the question, and the following members voted:

YEA: Norem, Ramos, Powell, Rathbun, Stenerson, and Van Evera
NAY: None

The President declared the motion passed.

J. Approval of Agreement Regarding the Receipt of Developer Subdivision

Member Stenerson made a motion and Member Rathbun seconded the motion to approve the Agreement Regarding the Receipt of Developer Subdivision, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Ramos, Norem, Ramos, and Van Evera
NAY: None

The President declared the motion passed.

10. Any Other Matters to Come to the Attention of the Board:

- A. Sixth Day Enrollment Figures (2nd Semester)
- B. Annual Retirement Dinner Scheduled for Tuesday, May 5, 2009 at 6:00 p.m. at Giovanni's
- C. FOIA Request from Kevin Haas, Rockford Register Star dated January 7, 2009
- D. FOIA Request from Marc D. Singer, Buffalo Grove dated January 21, 2009

11. Members of the public and employees of District #100 may make comments or ask questions of the Board:

Doris Nelson of 14232 Caledonia Road, Caledonia addressed the board regarding school policy and graduation requirements.

Hearing no one else wished to address the Board of Education, President Van Evera closed the hearing of visitors.

12. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:

The meeting adjourned to closed executive session at 7:40 p.m. for the following:

- A. To discuss the appointment, employment and dismissal of employees, compensation, discipline, performance, or dismissal of employees of the public body;
- B. To discuss litigation; and

C. To discuss negotiating matters.

President Van Evera stated action will be taken after closed executive session.

Member Stenerson made a motion and Member Powell seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Stenerson, Powell, Rathbun, Norem, Ramos, and Van Evera
NAY: None

The President declared the motion passed.

The open session meeting reconvened at 7:50 p.m.

Roll Call:

Members present were Mrs. Norem, Mr. Powell, Mr. Ramos, Mr. Rathbun, Mr. Stenerson and Mr. Van Evera.

Member Rathbun made a motion and Member Stenerson seconded the motion to approve 15 additional sick days for Mary Van Valkenburg. The President put the question, and the following members voted:

YEA: Rathbun, Stenerson, Norem, Powell, Ramos, and Van Evera
NAY: None

The President declared the motion passed.

13. ADJOURNMENT:

Having no further business to conduct, Member Rathbun made a motion and Member Ramos seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:53 p.m.

Approved this 16th day of March, 2009.

 X As Presented As Amended

President

Secretary