



**MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, March 17, 2008, 6:00 p.m.
Belvidere Community Unit School District #100
1201 Fifth Avenue
Belvidere, Illinois 61008**

The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on March 17, 2008, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.

1. Call to Order:

The Vice President called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call:

Members present were Mr. Cunningham, Ms. Gorman, Mr. Rathbun, Mrs. Norem, Mr. Stenerson and Mr. Smiley.

Also present were Mr. Houselog, Mr. Metz, Mr. Moeller, Dr. Davis, Attorney Rob Tobin and Mrs. Hansen.

4. Approval of Minutes:

Member Cunningham made a motion and Member Gorman seconded the motion to approve the minutes of the regular meeting on February 19, 2008. The Vice President put the question, and the following members voted:

YEA: Cunningham, Gorman, Rathbun, Norem, Stenerson and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

Member Stenerson made a motion and Member Rathbun seconded the motion to approve the minutes of the executive session meeting on February 19, 2008. The Vice President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Gorman, Norem, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

Member Gorman made a motion and Member Stenerson seconded the motion to approve the minutes of the special meeting on February 25, 2008. The Vice President put the question, and the following members voted:

YEA: Gorman, Stenerson, Rathbun, Cunningham and Smiley
NAY: None
ABSTAIN: Norem
ABSENT: Van Evera

The Vice President declared the motion passed.

Member Gorman made a motion and Member Stenerson seconded the motion to approve the minutes of the executive session meeting on February 25, 2008. The Vice President put the question, and the following members voted:

YEA: Gorman, Stenerson, Rathbun, Cunningham and Smiley
NAY: None
ABSTAIN: Norem
ABSENT: Van Evera

The Vice President declared the motion passed.

5. Committee Minutes:

Minutes from the February 19, 2008 meeting were attached.

6. Approval of Consent Agenda:

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. ~~Approval of Treasurer's Report~~
- D. Approval of Imprest Fund Report
- E. Approval of Overnight Trip to Champaign, Illinois April 26 and 27 by Belvidere South Middle School Students (Science Olympiad regional competition)
- F. Approval of Sunday Activity on May 4 by the BHS Science/KARE Club (annual roadside clean up through the Boone county Highway Department)
- G. Acknowledgement of \$1000 Donation from Dean Foods (\$500 to each high school athletic program)
- H. Approval of KMG as Life Insurance Carrier for a Period of One Year Beginning April 1, 2008
- I. Approval of Overnight Trip to Normal, Illinois April 5 and 6 by Belvidere North High School Student Body President (Illinois Association of Student

Council's Leadership Academy)

Mr. Moeller made the following change to the Personnel Actions: Page 2, under Educational Support Personnel, the Resolution for Honorable Dismissal of Full-time Educational Support Personnel should be effective with the end of the 2007-2008 school year, not the 2006-2007 school year as indicated.

Vice President Smiley stated Item C – Approval of Treasurer's Report has been removed for consideration. Mr. Smiley also thanked Dean Foods for its generous donation.

Vice President Smiley inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed. Member Norem made a motion and Member Cunningham, seconded the motion to approve Consent Agenda Items A and B, and D through I as listed previously, with the change indicated by Mr. Moeller. The Vice President put the question, and the following members voted:

YEA: Norem, Cunningham, Gorman, Rathbun, Stenerson and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

7. Administration Reports:

A. Acknowledge the Passing of Michael Lindberg

Board members acknowledged the recent passing of Mike Lindberg, a member of the Board of Education for North Boone School District. Mr. Lindberg also served on the Board of Directors for the Special Education Cooperative. Superintendent Houselog described Mr. Lindberg as “. . . a great friend to education everywhere”.

B. Presentation of Student Messenger (telephone contact system)

Mr. Ben Commare presented information (including demonstration) regarding School Messenger, a telephone notification system currently being used by District #100. The attendance piece of the system calls the homes of those students who are unexcused at a rate of 350 calls per hour. Belvidere and Belvidere North are currently utilizing this service, which will move into the middle schools in April and into the elementary buildings at a later date. Through School Messenger, the District also has the ability to place calls in the event of an emergency at a rate of 8,500 calls in 10 minutes.

C. Department Highlights

Department Highlights were attached.

D. Sales Tax

Superintendent Houselog provided information on a recent legislative action allowing governmental agencies to seek sales tax increases. Mr. Houselog and Mr. Metz recently attended a seminar on the topic and expect additional discussions in the future.

E. Developmental Fee Structure

A developmental fee structure meeting was held last week, with approximately 40 to 50 people in attendance. Superintendent Houselog would like to invite Roger Dahlstrom of Northern Illinois University, author of the various fee structure reports, to the April meeting to present his findings with regard to District #100.

F. Standard Attire

Mr. Houselog stated he has had discussions with building principals regarding standard attire. He has found principals to be supportive and, in fact, have recommended such a policy be established for the 2008-2009 school year for all staff.

G. Regional Vocational High School

This matter appears as item J under Board Action and Approval. However, Superintendent Houselog stated he would like to table any action until the April Board meeting as he is awaiting additional information.

8. Hearing of Visitors:

Hearing no one wished to address the Board, Vice President Smiley closed the hearing of visitors.

9. Board Action and Discussion:

A. Approval of Resolution to Amend the Current Budget

Last month Mr. Metz presented information, and the Board passed a resolution to amend the current budget due to an increase in special education fees. Since that time, the District has received a \$150,000 beginning teachers grant and all monies must be spent by August. In

addition, there has been a health/life/safety amendment. Therefore, Mr. Metz is asking for a second resolution to be approved this evening, with the final amended budget to be approved in April.

Member Stenerson made a motion and Member Norem seconded the motion to approve the resolution to amend the current budget as presented. The Vice President put the question, and the following members voted:

YEA: Stenerson, Norem, Gorman, Rathbun, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

B. Approval of Revisions to Existing Board of Education Policy 6:235 – Access to Electronic Networks

Member Stenerson made a motion and Member Rathbun seconded the motion to approve the revisions to Board Policy 6:235 as presented. The Vice President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Norem, Cunningham, Gorman and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

C. Approval of Revisions to Existing Board of Education Policy 7:70 – Attendance and Truancy

Member Cunningham made a motion and Member Gorman seconded the motion to approve the revisions to Board Policy 7:70 as presented. The Vice President put the question, and the following members voted:

YEA: Cunningham, Gorman, Rathbun, Norem, Stenerson and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

D. Approval of District Improvement Plan

Member Norem made a motion and Member Cunningham seconded the motion to approve the District Improvement Plan as presented. The Vice President put the question, and the following members voted:

YEA: Norem, Cunningham, Gorman, Rathbun, Stenerson and

Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

E. Approval of Marketing and Advertising Representation Agreement Between Belvidere High School and Home Team Marketing

After a brief explanation of the agreement by Athletic Director Bryon Houy, Member Stenerson made a motion and Member Rathbun seconded the motion to approve the marketing and advertising representation agreement as presented. The Vice President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Gorman, Norem, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

F. Approval of Renovations to Old Bus Barn at Washington Elementary School

Administration recommended at a recent Business Services meeting, that the District move forward with renovations to what is known as the old bus barn at Washington Elementary School to accommodate shipping/receiving and buildings and grounds. Renovations are to be paid with interest earned on the sale of the \$62.5 million bonds.

Member Rathbun made a motion and Member Gorman seconded the motion to approve the renovations as recommended. The Vice President put the question, and the following members voted:

YEA: Rathbun, Gorman, Norem, Stenerson, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

G. Approval of 2008-2009 Registration and Athletic Fees

Administration recommends no increase or decrease in registration and athletic fees for the 2008-2009 school year.

Member Stenerson made a motion and Member Rathbun seconded the motion to approve the registration and athletic fees as recommended. The Vice President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Gorman, Norem, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

H. Approval of ISBE Beginning Teacher Grant

Member Gorman made a motion and Member Rathbun seconded the motion to approve the ISBE beginning teacher grant. The Vice President put the question, and the following members voted:

YEA: Gorman, Rathbun, Norem, Stenerson, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

I. Approval of Textbook Adoption for K-5 Reading (StoryTown 2008)

Dr. Davis stated StoryTown will replace three adoptions and comes closest to matching the District's balanced literacy model.

Member Gorman made a motion and Member Stenerson seconded the motion to approve the textbook adoption for K-5 reading as presented. The Vice President put the question, and the following members voted:

YEA: Gorman, Stenerson, Rathbun, Norem, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

J. Approval of Agreement with Rockford Public Schools (Regional Vocational High School)

Action on this item was tabled and discussed as part of Administration Reports above.

K. Approval of Technology Upgrades

Member Stenerson made a motion and Member Gorman seconded the motion to approve the following technology upgrades:

Upgrade: Wide Area Network (WAN)
Purchase: IEP Software
Upgrade: VoIP Phones
Purchase: Schools Interoperability Framework (SIF)

The Vice President put the question, and the following members voted:

YEA: Stenerson, Gorman, Cunningham, Rathbun, Norem and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

- L. Approval of the Usage of Health/Life/Safety Funds to Repair the Terrazzo Flooring in the Performing Arts Center

Mr. Metz stated this is subject to State approval.

Member Norem made a motion and Member Rathbun seconded the motion to approve the usage of health/life/safety funds to repair the terrazzo flooring in the Performing Arts Center. The Vice President put the question, and the following members voted:

YEA: Norem, Rathbun, Gorman, Stenerson, Cunningham and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

10. Any Other Matters to Come to the Attention of the Board:

- A. Annual Retirement Dinner Scheduled for Tuesday, May 6 at 6:00 p.m. at Giovanni's – Informational Item
B. Property Tax Appeals – Informational Item
C. Schedule Belvidere High School Open House

Sunday, May 4, 2008 from 2:00 p.m. to 4:00 p.m. was selected for the community open house at Belvidere High School.

11. Members of the public and employees of District #100 may make comments or ask questions of the Board:

Dan Snow, 409 West Jackson Street, Belvidere, Illinois, commented on the fees for the old bus barn renovations, the date for the regular Board meetings, the proposed length of skirts for students and the need for Board members to use microphones.

Hearing no one else wished to address the Board of Education, Vice President Smiley closed the hearing of visitors.

12. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:

The meeting adjourned to closed executive session at 8:20 p.m. for the following:

- A. To consider the appointment, employment, compensation, discipline, performance, or dismissal of employees;
- B. To discuss litigation; and
- C. To discuss student discipline matters.

Vice President Smiley stated action will be taken after closed executive session.

Member Gorman made a motion and Member Norem seconded the motion to adjourn to closed executive session. The Vice President put the question, and the following members voted:

YEA: Gorman, Norem, Cunningham, Rathbun, Stenerson and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

The open session meeting reconvened at 7:26 p.m.

Roll Call:

Members present were Mr. Cunningham, Ms. Gorman, Mr. Rathbun, Mrs. Norem, Mr. Stenerson and Mr. Smiley.

Member Norem made a motion and Member Gorman seconded the motion to approve the request for extended family leave (2008-2009 school year) for Lisa Yates. The Vice President put the question, and the following members voted:

YEA: Norem, Gorman, Cunningham, Rathbun, Stenerson and Smiley
NAY: None
ABSENT: Van Evera

The Vice President declared the motion passed.

Member Norem made a motion and Member Gorman seconded the motion to approve Shannon Hansen as the District's Communications Coordinator effective July 1, 2008 at a salary of \$52,000. The Vice President put the question, and the following members voted:

YEA: Norem, Gorman, Cunningham, Rathbun, Stenerson and Smiley
NAY: None

ABSENT: Van Evera

The Vice President declared the motion passed.

13. ADJOURNMENT:

Having no further business to conduct, Member Norem made a motion and Member Cunningham seconded the motion to adjourn. The Vice President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:29 p.m.

Approved this 21st day of April, 2008.

 X As Presented As Amended

President

Secretary