



**MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Monday, April 21, 2008, 6:00 p.m.**  
**Belvidere Community Unit School District #100**  
**1201 Fifth Avenue**  
**Belvidere, Illinois 61008**

*The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on April 21, 2008, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.*

**1. Call to Order:**

The President called the meeting to order at 6:11 p.m.

**2. Pledge of Allegiance**

**3. Roll Call:**

Members present were Mr. Cunningham, Mr. Rathbun, Mrs. Norem, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Metz, Mr. Moeller, Dr. Davis, Attorney Curt Tobin and Mrs. Hansen.

**4. Public Hearing Amending District #100's 2007-2008 Budget**

Mr. Metz stated the reason for the amendment was an increase in transportation for outside placement.

**5. Approval of Minutes:**

Member Smiley made a motion and Member Rathbun seconded the motion to approve the minutes of the regular meeting on March 17, 2008. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Norem, Stenerson and Cunningham  
NAY: None  
ABSTAIN: Van Evera  
ABSENT: Gorman

The President declared the motion passed.

Member Stenerson made a motion and Member Cunningham seconded the motion to approve the minutes of the executive session meeting on March 17, 2008. The President put the question, and the following members voted:

YEA: Stenerson, Cunningham, Rathbun, Norem and Smiley  
NAY: None  
ABSTAIN: Van Evera  
ABSENT: Gorman

The President declared the motion passed.

Member Cunningham made a motion and Member Smiley seconded the motion to approve the minutes of the special meeting on March 31, 2008. The President put the question, and the following members voted:

YEA: Cunningham, Smiley, Rathbun, Norem and Stenerson  
NAY: None  
ABSTAIN: Van Evera  
ABSENT: Gorman

The President declared the motion passed.

**6. Committee Minutes:**

- A. Business Services - Minutes from the March 13, 2008 meeting were attached.
- B. Policy Committee – Proposed revisions to policy 7:240 – High School Code of Conduct for Extracurricular Activities was presented for first reading.

**7. Approval of Consent Agenda:**

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. Approval of Treasurer's Report (February and March)
- D. Approval of Imprest Fund Report
- E. Acknowledgement of Personnel Actions Approved by the Boone County Special Education Cooperative Board
- F. Approval of Sunday Activity on May 4 by the BHS Science/KARE Club (fun run)
- G. Acknowledgement of \$154.11 Donation from Target Stores to Belvidere North High School (Take Charge of Education School Fundraising Program)
- H. Approval of Vendor Contract (Great American and Belvidere North High School Choir)
- I. Approval of Authorized Depositories
- J. Approval of Facility/Grounds Use Contract with Alpine Bank

- K. Approval of Vendor Contract (Visual Image Photography and Belvidere High School)
- L. Approval of Overnight Trip February 14-16, 2009 to Washington, D.C. by 50 Central Middle School Students
- M. Approval of Donation from Ed Kasper of a New Cub Cadet "Gator" to the Belvidere High School Athletic Department
- N. Approval of Participation by South Middle School Students in Track and Cross Country Events
- O. Approval of Facility/Grounds Use Contract July 12 and 13 (BHS, BNHS, SMS and CMS) for an American Youth Basketball Tournament
- P. Approval of Facility/Grounds Use Contract July 24-27 (BHS, BNHS, SMS and CMS) for a United States Specialty Sports Association Basketball Tournament
- Q. Approval of Vendor Contract (Visual Image Photography and Belvidere North High School)
- R. Acknowledgement of \$7654.55 Donation from the Blue Thunder Boosters to Belvidere North High School
- S. Approval of Overnight Trip May 8-10 to Springfield by Belvidere North High School Student Council Members

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed. Member Rathbun made a motion and Member Cunningham seconded the motion to approve Consent Agenda Items A through S as listed previously. The President put the question, and the following members voted:

YEA: Rathbun, Cunningham, Smiley, Norem, Stenerson and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

Member Smiley thanked Ed Kasper, Target Stores and the Blue Thunder Boosters for their generous donations to the District.

## **8. Administration Reports:**

### Introduction of Instructional Mentors

Dr. Davis introduced the District's Instructional Mentors: Teresa Kruger, Pam Shattuck, and Beth Stuckey, and Administrative Coordinator Cindy Connor.

A. Presentation of Impact Fee Study Report

Roger Dahlstrom of the NIU Regional Development Institute, presented information relative to the Capital Improvement Development Impact Fee Study prepared on behalf of District #100.

In addition to the results of the fee study, Board members also discussed the status of impact fees and requested information on transfer taxes.

B. Presentation of Academic Career Education High School

Michael Cermak, of Rockford Public Schools, provided information regarding the Academic Career Education High School, which is a vocational high school housed in the Stenstrom Building at Rock Valley College. Students enrolled in ACES will receive classroom experience four days a week and one day of experience opportunities at Rock Valley College. District #100 has been offered 10 seats in this program beginning with the 2008-2009 school year.

C. Presentation of Football Stadium Plans for Belvidere North High School

Paul Ollmann and Jeff Ernest of Ollmann & Ernest Architects drawings and plans for stadium seating, sight lighting and sound for the proposed Milt Brown Stadium at Belvidere North High School.

D. Department Highlights

Department highlights were attached.

E. Consideration of District #100 Staff Dress Code Guidelines

Superintendent Houselog stated a higher level of dress at all buildings will be expected this year. Therefore, administration is proposing the adoption of standardized attire for all staff.

After a brief discussion, Board members asked that blue jeans be added to list of items that cannot be worn.

F. Consideration of Board of Education Meeting Broadcasts

Members of the Board of Education discussed televising monthly meetings on Comcast, as is current practice with the City and the County. Board members requested information on the percentage of people who have Comcast.

G. IEMA Approval Request for Public Assistance

Superintendent Houselog stated the District applied for and will receive reimbursement for costs associated with the extreme weather conditions experienced this past winter. The District will receive approximately \$11,000 from the Illinois Emergency Management Agency.

**9. Hearing of Visitors:**

Hearing no one wished to address the Board, President Van Evera closed the hearing of visitors.

**10. Board Action and Discussion:**

A. Approval of Resolution to Amend the Current Budget

Member Norem made a motion and Member Smiley seconded the motion to approve the resolution to amend the current budget as presented. The President put the question, and the following members voted:

YEA: Norem, Smiley, Rathbun, Stenerson, Cunningham and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

B. Approval of Contract Renewal Agreement for Food Management Services with ARAMARK

Member Norem made a motion and Member Stenerson seconded the motion to approve the contract renewal with ARAMARK as presented. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Rathbun, Cunningham, Smiley and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

C. Approval of Contract Renewal for Transportation Services with Jones School Bus Service, d/b/a Durham School Services

Member Norem made a motion and Member Smiley seconded the motion to approve the contract renewal for transportation services as presented. The President put the question, and the following members voted:

YEA: Norem, Smiley, Rathbun, Stenerson, Cunningham and Van Evera

NAY: None  
ABSENT: Gorman

The President declared the motion passed.

D. Approval of IHSA Membership Renewal (Belvidere High School)

Member Smiley made a motion and Member Stenerson seconded the motion to approve the renewal of Belvidere High School's IHSA membership. The President put the question, and the following members voted:

YEA: Smiley, Stenerson, Cunningham, Rathbun, Norem and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

E. Approval of IHSA Membership Renewal (Belvidere North High School)

Member Cunningham made a motion and Member Rathbun seconded the motion to approve the renewal of Belvidere North High School's IHSA membership. The President put the question, and the following members voted:

YEA: Cunningham, Rathbun, Smiley, Norem, Stenerson and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

F. Approval of Participation in Academic Career Education High School

Member Norem made a motion and Member Rathbun seconded the motion to approve participation in the Academic Career Education High School. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Smiley, Stenerson, Cunningham and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

G. Approval of Consulting Agreement with Benefit Planning Services, Inc.

Member Norem made a motion and Member Rathbun seconded the motion to approve the consulting agreement as recommended. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Stenerson, Cunningham, Smiley and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

H. Approval of Increase in Breakfast and Lunch Prices Beginning with the  
2008-2009 School Year

Member Smiley made a motion and Member Stenerson seconded the motion to approve the increase in breakfast and lunch prices as proposed. The President put the question, and the following members voted:

YEA: Smiley, Stenerson, Rathbun, Norem, Cunningham and  
Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

I. Approval of Request for Additional Reading Teachers

Member Stenerson made a motion and Member Rathbun seconded the motion to approve the request for additional reading teachers. The President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Cunningham, Smiley, Norem and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

J. Approval of District-wide Parent Handbook

Member Smiley made a motion and Member Cunningham seconded the motion to approve the parent handbook as presented. The President put the question, and the following members voted:

YEA: Smiley, Cunningham, Rathbun, Norem, Stenerson and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

K. Approval of Lease Agreement with Dell Financial Services

Member Smiley made a motion and Member Rathbun seconded the motion to approve the lease agreement as presented. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Norem, Stenerson, Cunningham and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

L. Approval of Resolution Adopting NIU Impact Fee Study

Member Norem made a motion and Member Cunningham seconded the motion to approve the resolution as presented. The President put the question, and the following members voted:

YEA: Cunningham, Rathbun, Stenerson, Smiley and Van Evera  
NAY: Norem  
ABSENT: Gorman

The President declared the motion passed.

M. Approval of Contract with Ollmann Ernest Architects

Member Smiley made a motion and Member Rathbun seconded the motion to approve the contract with Ollmann Ernest Architects. After a brief discussion, Member Smiley withdrew his motion.

Member Norem made a motion and Member Stenerson seconded the motion to approve the contract with Ollmann Ernest Architects based on the District's long standing, satisfactory relationship with Paul Ollmann, in his capacity as a principle of Richard L. Johnson Associates. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Rathbun, Cunningham, Smiley and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

Member Smiley made a motion and Member Cunningham seconded the motion to waive the bidding requirement given the expeditious nature of the work to be completed. The President put the question, and the following members voted:

YEA: Smiley, Cunningham, Rathbun, Norem, Stenerson and Van Evera

NAY: None  
ABSENT: Gorman

The President declared the motion passed.

Member Smiley made a motion and Member Norem seconded the motion to approve the fee of \$9,000 to be paid to Ollmann Ernest Architects for new stadium bleachers at Belvidere North High School. The President put the question, and the following members voted:

YEA: Smiley, Norem, Rathbun, Stenerson, Cunningham and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

N. Approval of Bid and Awarding of Contract for Renovating the Old Bus Barn at Washington Elementary School

Member Norem made a motion and Member Smiley seconded the motion to approve the lowest bid and alternate bids 1 through 5 submitted by Larson & Larson Builders in the amount of \$592,715.00. The President put the question, and the following members voted:

YEA: Norem, Smiley, Cunningham, Rathbun, Stenerson and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

O. Approval of Bid and Awarding of Contract for the Removal of Asbestos in the Old Bus Barn at Washington Elementary School

Member Smiley made a motion and Member Rathbun seconded the motion to approve the bid submitted by Bay Environmental in the amount of \$8,750.00. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Norem, Stenerson, Cunningham and Van  
Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

**11. Any Other Matters to Come to the Attention of the Board:**

A. Boone County Summit Meeting Thursday, May 1 at 6:00 p.m.

- (Community Building Complex)
- B. Belvidere High School Open House Sunday, May 4 from 2 to 4 p.m.
  - C. Annual Retirement Dinner Tuesday, May 6 at 6:00 p.m. at Giovanni's
  - D. Food Service Operations March Review
  - E. Property Tax Appeal
  - F. Quarterly Investment Report
  - G. Quarterly Budget Report
  - H. Quarterly Fund Balance Report
  - I. Letter of Acknowledgement from Community Foundation of Northern Illinois
  - J. Board of Education Meeting Dates for 2008-2009
  - K. Special Board of Education Meeting – A special meeting was scheduled for Friday, May 9 at 7:00 a.m. to review and award bids for stadium work at Belvidere North High School.

**12. Members of the public and employees of District #100 may make comments or ask questions of the Board:**

Hearing no one wished to address the Board of Education, President Smiley closed the hearing of visitors.

**13. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:**

The meeting adjourned to closed executive session at 8:20 p.m. for the following:

- A. To consider the appointment, employment dismissal of employees;
- B. To discuss litigation; and
- C. To discuss student discipline matters.

President Smiley stated action will be taken after closed executive session.

Member Smiley made a motion and Member Cunningham seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Smiley, Cunningham, Rathbun, Norem, Stenerson and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

The open session meeting reconvened at 8:47 p.m.

**Roll Call:**

Members present were Mr. Cunningham, Mr. Rathbun, Mrs. Norem, Mr. Smiley,

Mr. Stenerson and Mr. Van Evera.

Member Smiley made a motion and Member Norem seconded the motion to approve the request of BEST to buy four days at \$50 per person in accordance with the current union contract. The President put the question, and the following members voted:

YEA: Smiley, Norem, Cunningham, Rathbun, Stenerson and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

Member Smiley made a motion and Member Stenerson seconded the motion to approve an overnight trip to Peoria, Illinois May 16 and 17 by South Middle School students to compete in a state track meet. The President put the question, and the following members voted:

YEA: Smiley, Stenerson, Rathbun, Norem, Cunningham and Van Evera  
NAY: None  
ABSENT: Gorman

The President declared the motion passed.

**14. ADJOURNMENT:**

Having no further business to conduct, Member Smiley made a motion and Member Cunningham seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 8:51 p.m.

Approved this 19<sup>th</sup> day of May, 2008.

  X   As Presented             As Amended

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President

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Secretary