



**MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Monday, May 19, 2008, 6:00 p.m.**  
**Belvidere Community Unit School District #100**  
**Belvidere South Middle School**  
**919 East Sixth Street**  
**Belvidere, Illinois 61008**

*The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on May 19, 2008, at 6:00 p.m. at Belvidere South Middle School, located at 919 East Sixth Street, Belvidere, Illinois, which is within the boundaries of said District.*

**1. Call to Order:**

The President called the meeting to order at 6:01 p.m.

**2. Pledge of Allegiance**

**3. Roll Call:**

Members present were Mr. Cunningham, Ms. Gorman, Mr. Rathbun (arrived at 6:27 p.m.), Mrs. Norem, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Metz, Mr. Moeller, Dr. Davis, Attorney Curt Tobin and Mrs. Hansen.

**4. Approval of Minutes:**

Member Smiley made a motion and Member Cunningham seconded the motion to approve the minutes of the regular meeting on April 21, 2008. The President put the question, and the following members voted:

YEA:	Smiley, Cunningham, Norem, Stenerson and Van Evera
NAY:	None
ABSTAIN:	Gorman
ABSENT:	Rathbun

The President declared the motion passed.

Member Stenerson made a motion and Member Smiley seconded the motion to approve the minutes of the executive session meeting on April 21, 2008. The President put the question, and the following members voted:

YEA: Stenerson, Smiley, Norem, Cunningham and Van Evera  
NAY: None  
ABSTAIN: Gorman  
ABSENT: Rathbun

The President declared the motion passed.

Member Cunningham made a motion and Member Stenerson seconded the motion to approve the minutes of the special meeting on May 9, 2008. The President put the question, and the following members voted:

YEA: Cunningham, Stenerson, Norem and Van Evera  
NAY: None  
ABSTAIN: Gorman and Smiley  
ABSENT: Rathbun

The President declared the motion passed.

**5. Committee Minutes:**

- A. Policy Committee – Minutes from the April 21, 2008 meeting were attached. Proposed revisions to policy 7:240 - High School Code of Conduct for Extracurricular Activities will be presented for second reading and approval under item 9A, Board Action and Discussion. Mr. Moeller stated the revised code reflects areas Board members wanted addressed. Also, proposed revisions to policy 7:50 – School Admissions and Student Transfers was presented for first reading.

**6. Approval of Consent Agenda:**

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. Approval of Treasurer's Report
- D. Approval of Imprest Fund Report
- E. Acknowledgement of Personnel Actions Approved by the Boone County Special Education Cooperative Board
- F. Acknowledgement of \$1239.17 Donation from Dr. Mark Grove to the Belvidere North High School Baseball Teams
- G. Acknowledgement of Donation of a 2000 Impala from Joseph O'Donnell to the Belvidere North High School Automotive Program
- H. Acknowledgement of \$17,000 Donation from the Lincoln Elementary PTO to Lincoln Elementary School

- I. Approval of Vendor Contract (Belvidere High School and OFFER Fundraising) (football program)
- J. Approval of Overnight Trip to Grand Bear Lodge in Utica July 8-9 by Belvidere North High School FFA Students
- K. Approval of Overnight Trip to Ft. Worth, Texas June 25-28 by Belvidere North High School Student Council members
- L. Approval of Bids for School/Office Supplies
- M. Approval of Bids for P.E. & Playground Supplies
- N. Approval of Bids for Art Supplies
- O. Approval of Bids for Custodial Supplies
- P. Approval of Facility Use Contract with North Boone/Belvidere North Junior Tackle Football Program
- Q. Approval of Donation to The Salvation Army (unused furniture)
- R. Approval of Donation to Youth Services Network, Inc. (unused furniture)

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed. Member Smiley acknowledged receipt of the three donations, and Member Norem asked for clarification on a job share. Member Norem made a motion and Member Gorman seconded the motion to approve Consent Agenda Items A through R as listed previously. The President put the question, and the following members voted:

YEA: Norem, Gorman, Cunningham, Smiley, Stenerson and Van Evera  
NAY: None  
ABSENT: Rathbun

The President declared the motion passed.

**7. Administration Reports:**

- A. Acknowledge the Passing of Michelle Bertram

Superintendent Houselog acknowledged the recent passing of District employee Michelle Bertram. Mrs. Bertram served the students of District #100 in her capacity as a speech pathologist and will be missed by many.

**B. Presentation of Foundation for Excellence in Education Grant Awards – Mr. Greg Brown**

Mr. Brown made the following presentations:

Funded by the District #100 Foundation		
1.	The "A" Team (Seth Whitman Elementary) Applicant: Susan Erisman	\$ 470.00
2.	We Both Read (Kishwaukee Elementary) Applicants: Tammie Bahling, Janet Rauch, Megan Propp, Brittany Kurt, Sheila Grooms, Debbie Bruce and Cindy Pouter	\$ 950.00
3.	Puppets in Residence (Kishwaukee Elementary) Applicants: Nicole LaPak, Mari Fiorenza and Mary Rabideau	\$ 1,825.00
4.	Increasing Background Knowledge in Kindergarten Students Through the Use of Education Videos (Seth Whitman Elementary) Applicants: Lindsey Abbott, Glory Boersma, Abby Neal, Laurel Noble and Melissa Ramsey	\$ 576.84
5.	Resource Room (Caledonia Elementary) Applicants: Dawn Brunschon, Beth Stuckey and Sharon Carlson	\$ 1,030.79
6.	Fire Up Freshmen (Belvidere High School) Applicant: Sue Holmes	\$ 3,500.00
7.	Read to Me (Seth Whitman Elementary) Applicant: Jayne Nelson	\$ 1,625.00
8.	United States History Boxes (Belvidere High School) Applicant: Tom Steinkamp	\$ 1,173.43
9.	Wildcats Read to Succeed (Washington Elementary) Applicant: Betsy Hoelting	\$ 2,205.00
10.	Kindergarten Take Home Learning Packs: School/Home Connection (Caledonia Elementary) Applicants: Pat Kloster, Marcie Crawford, Sharon Carlson, Michelle McGuire and Robyn Riccardo	\$ 1,200.00
TOTAL:		\$14,556.06



Awarded by the R. Robert Funderburg Education Trust
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1.	Literacy Buddy Bag Grant #2 (Washington Elementary) Applicant: Cheryl Hoey	\$ 2,375.00
2.	Lego Club (Central Middle School) Applicant: Mary Van Valkenburg	\$ 2,000.00
3.	After School Chess Club (Meehan Elementary) Applicant: Joy Bauman	\$ 320.00
	TOTAL:	\$ 4,695.00
	TOTAL MONIES AWARDED:	\$19,251.06

A brief description of each program was given by the recipient, if in attendance, or by Mr. Brown.

**C. Student and Staff Recognitions**

Members of the Board of Education recognized the efforts and accomplishments of 75 students, staff, and community members.

The meeting was adjourned from 6:40 p.m. to 6:51 p.m. to allow Board members to interact with those recognized

**D. Update: Consideration of Broadcasting Board Meetings**

As requested at the April meeting, Board members were provided with a map indicating what areas are serviced by Comcast. In addition, Ben Commare provided a breakdown of the fees associated with recording Board meetings. Beginning in July, the monthly Board of Education meetings will be taped and aired later that same week on cable television.

**E. Department Highlights (attached)**

Department highlights were attached.

**F. Transportation Update**

Superintendent Houselog provided Board members with information regarding GPS tracking of students on school busses. Durham will be making a presentation to District Administrators in the near future.

**8. Hearing of Visitors:**

Hearing no one wished to address the Board, President Van Evera closed the hearing of visitors.

**9. Board Action and Discussion:**

**A. Approval of Revisions to Existing Board of Education Policy 7:240**

After a brief discussion, Member Smiley made a motion and Member Norem seconded the motion to approve revised policy 7:240 with the following amendments: (1) page 1 –include Central Office in the last sentence; (2) add a statement that athletic fees will not be refunded if a student is suspended; and (3) “vandalism or destruction of school property” should read “vandalism or destruction of property”. The President put the question, and the following members voted:

YEA: Smiley, Norem, Cunningham, Gorman, Rathbun, Stenerson  
and Van Evera  
NAY: None

The President declared the motion passed.

Member Stenerson made a motion and Member Cunningham seconded the motion to approve the drug policy, with minor grammatical change in last sentence. The President put the question, and the following members voted:

YEA: Stenerson, Cunningham, Smiley, Gorman, Rathbun, Norem  
and Van Evera  
NAY: None

The President declared the motion passed.

The new code goes into effect immediately.

**B. Approval of Job Description for Director of Support Services**

Superintendent Houselog stated this description is a reconfiguration of the job description of a special education supervisor who recently resigned. Member Norem made a motion and Member Rathbun seconded the motion to approve the job description as presented. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Smiley, Gorman, Stenerson, Cunningham  
and Van Evera  
NAY: None

The President declared the motion passed.

C. Approval of Job Description for Level I District Technician

Ben Commare provided an explanation as to the reconfiguration of the district technician positions. Member Norem made a motion and Member Smiley seconded the motion to approve the job description for the Level I District Technician as presented. The President put the question, and the following members voted:

YEA: Norem, Smiley, Gorman, Rathbun, Stenerson, Cunningham  
and Van Evera

NAY: None

The President declared the motion passed.

D. Approval of Athletic and Non-Athletic Stipends for the 2008-2009 School Year

Mr. Moeller reviewed proposed stipends for athletic and non-athletic positions.

Member Rathbun made a motion and Member Cunningham seconded the motion to approve the athletic and non-athletic stipends as proposed. The President put the question, and the following members voted:

YEA: Rathbun, Cunningham, Norem, Stenerson, Gorman, Smiley  
and Van Evera

NAY: None

The President declared the motion passed.

E. Approval of Bid and Awarding of Contract for the Replacement of the Flooring at the Performing Arts Center

Member Norem made a motion and Member Gorman seconded the motion to approve the contract and awarding of the bid to Rockford Central Tile and Terrazzo in the amount of \$216,840. The President put the question, and the following members voted:

YEA: Norem, Gorman, Cunningham, Smiley, Rathbun, Stenerson  
and Van Evera

NAY: None

The President declared the motion passed.

F. Approval of Contract with Richard L. Johnson Associates, Inc. (Washington Elementary School VAV and Geothermal Retrofit Feasibility Study)

Member Gorman made a motion and Member Stenerson seconded the motion to approve the contract as presented. The President put the question, and the following members voted:

YEA: Gorman, Stenerson, Smiley, Rathbun, Norem, Cunningham and Van Evera  
NAY: None

The President declared the motion passed.

G. Approval of Contract with Richard L. Johnson Associates, Inc. (Remodeling of Stadium Building at Belvidere High School)

Member Norem made a motion and Member Smiley seconded the motion to approve the contract with Richard L. Johnson Associates as presented. The President put the question, and the following members voted:

YEA: Norem, Smiley, Gorman, Rathbun, Stenerson, Cunningham and Van Evera  
NAY: None

The President declared the motion passed.

H. Approval of Resolution Authorizing the Sale of Certificates of Participation

Member Norem made a motion and Member Gorman seconded the motion authorizing the sale of the Certificates of Participation. The President put the question, and the following members voted:

YEA: Norem, Gorman, Rathbun, Stenerson, Cunningham, Smiley and Van Evera  
NAY: None

The President declared the motion passed.

I. Approval of Contract with Richard L. Johnson Associates, Inc. (Ceilings and Lighting for Classrooms at Washington Elementary School)

Member Norem made a motion and Member Cunningham seconded the motion to approve the contract with Richard L. Johnson Associates for ceilings and lighting at Washington Elementary School. The President put the question, and the following members voted:

YEA: Norem, Cunningham, Rathbun, Stenerson, Smiley, Gorman and Van Evera  
NAY: None

The President declared the motion passed.

J. Approval of Contract with Richard L. Johnson Associates, Inc. (Space Needs Study for Administration Building)

Member Norem made a motion and Member Smiley seconded the motion to approve the contract with Richard L. Johnson Associates as presented. The President put the question, and the following members voted:

YEA: Norem, Smiley, Rathbun, Stenerson, Cunningham, Gorman and Van Evera

NAY: None

The President declared the motion passed.

K. Approval of Three Year Leave of Absence for Ken Swanson (President, Illinois Education Association)

Member Norem made a motion and Member Smiley seconded the motion to approve a three year leave of absence for Ken Swanson. The President put the question, and the following members voted:

YEA: Norem, Smiley, Cunningham, Gorman, Rathbun, Stenerson and Van Evera

NAY: None

The President declared the motion passed.

L. Approval of Contract with Richard L. Johnson Associates, Inc. (Belvidere High School Terrazzo Floor Replacement)

Member Gorman made a motion and Member Stenerson seconded the motion to approve the contract with Richard L. Johnson Associates as presented. The President put the question, and the following members voted:

YEA: Gorman, Stenerson, Smiley, Rathbun, Norem, Cunningham and Van Evera

NAY: Norem

The President declared the motion passed.

**10. Any Other Matters to Come to the Attention of the Board:**

- A. May 23 at 7:30 p.m. – Belvidere North High School Graduation at NHS
- B. May 27 – Last Day of Student Attendance

**11. Members of the public and employees of District #100 may make comments or ask questions of the Board:**

Hearing no one wished to address the Board of Education, President Van Evera closed the hearing of visitors.

**12. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:**

The meeting adjourned to closed executive session at 7:33 p.m. for the following:

- A. To consider the appointment, employment dismissal of employees; and
- B. To discuss litigation.

President Van Evera stated action will be taken after closed executive session.

Member Stenerson made a motion and Member Gorman seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Stenerson, Gorman, Cunningham, Rathbun, Norem, Smiley and Van Evera  
NAY: None

The President declared the motion passed.

The open session meeting reconvened at 7:54 p.m.

**Roll Call:**

Members present were Mr. Cunningham, Ms. Gorman, Mr. Rathbun, Mrs. Norem, Mr. Smiley, Mr. Stenerson and Mr. Van Evera.

Member Norem made a motion and Member Gorman seconded the motion to approve the job share between Erin Morey and Amy Lindahl for the 2008-2009 school year. The President put the question, and the following members voted:

YEA: Norem, Gorman, Smiley, Rathbun, Stenerson, Cunningham and Van Evera  
NAY: None

The President declared the motion passed.

**13. ADJOURNMENT:**

Having no further business to conduct, Member Smiley made a motion and Member Rathbun seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:56 p.m.

Approved this 16<sup>th</sup> day of June, 2008.

  X   As Presented             As Amended

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President

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Secretary