



**MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, June 16, 2008, 6:00 p.m.
Belvidere Community Unit School District #100
1201 Fifth Avenue
Belvidere, Illinois 61008**

The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on June 16, 2008, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.

1. Call to Order:

The President called the meeting to order at 6:02 p.m.

2. Pledge of Allegiance

3. Roll Call:

Members present were Mr. Rathbun, Mrs. Norem, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Metz, Mr. Moeller, Dr. Davis, Attorney Curt Tobin and Mrs. Wallace.

4. Approval of Minutes:

Member Smiley made a motion and Member Norem seconded the motion to approve the minutes of the regular meeting on May 19, 2008. The President put the question, and the following members voted:

YEA: Smiley, Norem, Stenerson and Van Evera
NAY: None
ABSTAIN: Rathbun
ABSENT: Cunningham and Gorman

The President declared the motion passed.

Member Stenerson made a motion and Member Smiley seconded the motion to approve the minutes of the executive session meeting on May 19, 2008. The President put the question, and the following members voted:

YEA: Stenerson, Smiley, Rathbun, Norem and Van Evera
NAY: None
ABSENT: Cunningham, Gorman

The President declared the motion passed.

Member Smiley made a motion and Member Norem seconded the motion to approve the minutes of the special meeting on June 3, 2008. The President put the question, and the following members voted:

YEA: Smiley, Norem, Rathbun, Stenerson and Van Evera
NAY: None
ABSENT: Cunningham, Gorman

The President declared the motion passed.

Member Rathbun made a motion and Member Smiley seconded the motion to approve the minutes of the executive session meeting on June 3, 2008. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Norem, Stenerson and Van Evera
NAY: None
ABSENT: Cunningham, Gorman

5. Committee Minutes:

- A. Policy Committee – Minutes from the May 19, 2008 meeting were attached.
- B. Business Services - Minutes from the May 19, 2008 meeting were attached.

6. Approval of Consent Agenda:

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- ~~C. Approval of Treasurer's Report~~
- D. Approval of Imprest Fund Report
- E. Acknowledgement of Personnel Actions Approved by the Boone County Special Education Cooperative
- F. Approval of Bid and Awarding of Contract for Waste Disposal/Recycling
- G. Adoption of a Resolution for Hazardous Conditions for the Transporting of Students During the 2008-2009 School Year
- H. Adoption of a Resolution for the Annual Prevailing Wage

June 16, 2008 Board of Education Regular Meeting

- I. Approval of Overnight Trip to DeKalb, IL July 10-12 by Belvidere North High School Football Players
- J. Approval of Overnight Trip to Monticello, IL July 29-August 2 by Belvidere North High School FFA Students
- K. Approval of Overnight Trip to Tomahawk, WI October 11-14 by Belvidere North High School Advanced Topics: Environmental Science Students
- L. Approval of Overnight Trip to Indianapolis, IN October 22-25 by Belvidere North High School FFA Students
- M. Approval of Overnight Trip to St. Louis, MO November 13-16 by Belvidere North High School Journalism Education Association Students
- N. Approval of Overnight Trip to Kansas City, MO November 20-22 by Belvidere North High School DECA Students
- O. Approval of Overnight Trip to Champaign, IL January 8-10 by Belvidere North High School Theatre Students
- P. Approval of Overnight Trip to Peoria, IL January 28-31 by Belvidere North High School Music Students
- Q. Approval of Overnight Trip to Decatur, IL March 5-7 by Belvidere North High School DECA Students
- R. Approval of Overnight Trip to Anaheim, CA April 28-May 3 by Belvidere North High School DECA Students
- S. Approval of Overnight Trip to Orlando, FL June 7-13 by Belvidere North High School Music Students
- T. Approval of Overnight Trips 2008-2009 School Year by Belvidere North High School Athletic Teams or School Sponsored Organizations to Compete in Advanced Level Competitions (District/State/Regional)
- U. Approval of Overnight Trips 2008-2009 School Year by Belvidere High School Athletic Teams or School Sponsored Organizations to Compete in Advanced Level Competitions (District/State/Regional)
- V. Approval of Fundraiser Request of Varsity Gold Cards by Belvidere North High School Football Players
- W. Approval of Fundraiser Request of Cubs Suite Box Raffle Tickets by Belvidere High School Cheerleaders
- X. Approval of ISBE Student Advisory Council
- Y. Acknowledgement of \$150.00 Donation from Community Health Works to Belvidere North High School.
- Z. Approval of Athletic Training Agreement

Item C – Approval of Treasurer’s Report has been removed for consideration.

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed. Member Stenerson made a motion and Member Rathbun seconded the motion to approve Consent Agenda Items A (including table packet) and B, and D through Z as listed previously. The President put the question, and the following members voted:

YEA: Stenerson, Rathbun, Norem, Smiley and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

Member Smiley thanked Community Health Works for their generous donation to Belvidere North High School.

7. Administration Reports:

A. Acknowledge the Passing of Richard Conlin

Superintendent Houselog acknowledged the recent passing of former District Board Member Richard Conlin. Mr. Conlin was appointed to the Board of Education on August 29, 1966 and was elected to a three year term on April 17, 1967. He was elected as Board Secretary on April 13, 1972 and served as Board President from April 16, 1973 to April 21, 1975. A donation will be made to the Foundation in his name.

B. Acknowledge the Passing of Donald Morrison

Superintendent Houselog acknowledged the recent passing of Officer Donald Morrison. Officer Morrison was the first School Resource Officer at Belvidere High School. A donation will be made to the Donald Morrison Memorial Fund in care of Buck-Wheeler-Hyland Funeral Home.

C. Review of Policy 7:50 – School Admission and Student Transfer

Superintendent Houselog stated students must attend school in the attendance area where the student resides unless the student has received approval for transfer to a school in another District #100 attendance area. A transfer from one District #100 attendance area to another will be based on specific factors which affect the education and welfare of the student and enrollment conditions at the two schools involved. Superintendent Houselog also shared the number of requests from 2007-2008 which consisted of 96 total requests to the number of requests for 2008-2009 which consists of 66 total requests. District #100 does not provide transportation to these students.

D. Adoption of a Resolution to Approve District #100's Tentative Budget for July 1, 2008 through June 30, 2009.

Mr. Metz gave a Power Point presentation, which included certain assumptions in drafting the budget. Action will be taken on under Board Action and Discussion.

E. Consideration of 2009 Graduation Ceremonies Date and Location

Superintendent Houselog addressed the Board on the 2009 graduation ceremonies date and location. Belvidere High School currently holds their graduation ceremony at the Metro Centre and is expecting to have approximately 290 graduates in 2009. Belvidere North High School currently holds their graduation ceremony at Belvidere North High School, but would have to limit the number of tickets per graduate to six with approximately 320 students graduating in 2009. Superintendent Houselog proposed having both graduation ceremonies on the same date at the Metro Centre and looked at three dates: May 24th, May 31st and June 7th. The cost for Belvidere High School to rent the Metro Centre was approximately \$5,725.00 this year and it is estimated the cost to hold both graduation ceremonies at the Metro Centre would be approximately \$8,000. The Board selected May 31, 2009 at 3:00 P.M. and 7:00 P.M. and will be brought back to the Board in July for action.

F. Standard & Poor's Underlying Rating (SPUR) General Obligation Bonds

Belvidere Community Unit School District #100 received a letter from Standard & Poor's, which Mr. Metz explained our rating has been changed to "A+" from "A" while affirming a stable outlook.

G. Annual Report of the Agriculture Department at Belvidere High School and Belvidere North High School

Annual Reports of the Agriculture Department were submitted to the Board by Paul Widhalm of Belvidere High School and Kate Kincaid of Belvidere North High School and were available for questions and answers. The Board acknowledged the good work they had done throughout the school year.

H. Consideration of On-line Course Credit

Mr. Moeller addressed the Board on offering on-line course credits to employees at District #100. Mr. Moeller will be surveying LUDA schools to see who is currently accepting on-line course credits and also which colleges participate in on-line courses and will bring back to the Board in July for action.

I. Department Highlights

Dr. Davis gave the Board a preliminary report on ISAT scores and will bring a final report to the Board in July.

Department highlights were attached.

8. Hearing of Visitors:

Hearing no one wished to address the Board, President Van Evera closed the hearing of visitors.

9. Board Action and Discussion:

A. Approval of Ballot for the Executive Board of Subregion, IL Northwestern Illinois Association

Member Norem made a motion and Member Stenerson seconded the motion to approve casting the vote for Tom Zelten – Winnebago County as Director of Special Education and Janet Jones – Rockford District #205 as Member-At-Large as presented. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Smiley, Rathbun and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

B. Approval of Adoption of a Resolution to Approve District #100's Tentative Budget for July 1, 2008 through June 30, 2009

Member Smiley made a motion and Member Norem seconded the motion to approve the Resolution to approve District #100's tentative budget for July 1, 2008 through June 30, 2009 as presented. The President put the question, and the following members voted:

YEA: Smiley, Norem, Rathbun, Stenerson and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

C. Approval of Property and Casualty Insurance Renewals with The Horton Group for a Period of One (1) Year

Member Smiley made a motion and Member Rathbun seconded the motion to approve the property and casualty insurance renewals with The Horton Group for a period of one (1) year in the amount of \$207,209.00 with and additional \$5,000 for flood and \$5,000 for earthquake for a total premium of \$209,209.00 as presented. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Norem, Stenerson and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

- D. Approval of Treasurer's Bond Renewal with Lloyds of London through Brokers Rick Placement Service for a Period of One (1) Year

Member Stenerson made a motion and Member Smiley seconded the motion to approve the treasurer's bond renewal with Lloyds of London through Brokers Risk Placement Service for a period of one (1) year with a limit of \$23,351,423.00 and an annual premium of \$10,867.00 as presented. The President put the question, and the following members voted:

YEA: Stenerson, Smiley, Rathbun, Norem and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

10. Any Other Matters to Come to the Attention of the Board:

- A. Boone County Fair Scheduled for August 5-10
- B. Thank You Note from Mallory Huntington, recipient of the Olney and Jeane Witbeck Fund Scholarship
- C. Thank you Note from Mitchell Walker, recipient of the Olney and Jeane Witbeck Fund Scholarship
- D. Thank You Note from Youth Services Network for receipt for Donation of Children's Furniture and Bookcases
- E. FOIA Request from Modern Energy Management
- F. FOIA Request from Illinois Central School Bus
- G. Summary of School Activity Reports
- H. Bucs Booster & Blue Thunder Golf Playday, Saturday, June 28, 2008
- I. 2007-2008 Master Board Member Activities Summary – Due July 31, 2008
- J. 2008 IASB/IASA/IASBO Joint Annual Conference, November 21-23, 2008
- J. Videotaping of Board Meetings to Start July 2008

11. Members of the public and employees of District #100 may make comments or ask questions of the Board:

Hearing no one wished to address the Board of Education, President Van Evera closed the hearing of visitors.

Board Member Smiley and Superintendent Houselog reported on the construction on Squaw Prairie Road. It is expected to be completed by August 15, 2008.

Board Member Norem acknowledged the passing of Dean Mack and requested the Board send a card to his wife or a memorial.

12. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:

The meeting adjourned to closed executive session at 7:00 p.m. for the following:

- A. To discuss the appointment, employment and dismissal of employees; and
- B. To discuss litigation.

President Van Evera stated action will be taken after closed executive session.

Member Smiley made a motion and Member Stenerson seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Smiley, Stenerson, Rathbun, Norem and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

The open session meeting reconvened at 7:30 p.m.

Roll Call:

Members present were Mr. Rathbun, Mrs. Norem, Mr. Smiley, Mr. Stenerson and Mr. Van Evera.

Member Norem made a motion and Member Stenerson seconded the motion to approve a two year contract with Matt Zickert as Belvidere High School Principal for \$112,528.00 plus 170 sick days for retirement, and to provide goals to be approved by Superintendent Houselog and the Board. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Rathbun, Smiley and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

Member Norem made a motion and Member Rathbun seconded the motion to approve Megan Johnson as Director of Student Support Services for \$72,018.00. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Stenerson, Smiley and Van Evera

NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

Member Stenerson made a motion and Member Smiley seconded the motion to award \$10,700.00 to Superintendent Houselog for achievement of performance targets for 2007-2008. The President put the question, and the following members voted:

YEA: Stenerson, Smiley, Rathbun, Norem and Van Evera
NAY: None
ABSENT: Cunningham and Gorman

The President declared the motion passed.

Member Stenerson made a motion and Member Smiley seconded the motion to approve a 3.0% increase on base pay for all non-union educational support staff and an increase (2.88% average) for all administrators as presented. The President put the question, and the following members voted:

YEA: Stenerson, Smiley, Rathbun and Van Evera
NAY: Norem
ABSENT: Cunningham and Gorman

The President declared the motion passed.

Board Member Norem discussed legal issues and driving accidents on school property.

Board Member Smiley discussed rain issues and Sollitt and would like an update at the July Board Meeting.

13. ADJOURNMENT:

Having no further business to conduct, Member Stenerson made a motion and Member Smiley seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:55 p.m.

Approved this 21st day of July, 2008.

X As Presented _____ As Amended

President

Secretary