



MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, July 21, 2008, 6:00 p.m.
Belvidere Community Unit School District #100
1201 Fifth Avenue
Belvidere, Illinois 61008

The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on July 21, 2008, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.

1. Call to Order:

The President called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call:

Members present were Mr. Cunningham, Ms. Gorman, Mr. Rathbun, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Moeller, Mrs. Smith, Attorney Curt Tobin and Mrs. Wallace.

4. Approval of Minutes:

Member Rathbun made a motion and Member Smiley seconded the motion to approve the minutes of the regular meeting on June 16, 2008. The President put the question, and the following members voted:

YEA: Rathbun, Smiley, Stenerson and Van Evera
NAY: None
ABSTAIN: Cunningham and Gorman
ABSENT: Norem

The President declared the motion passed.

Member Stenerson made a motion and Member Smiley seconded the motion to approve the minutes of the executive session meeting on June 16, 2008. The President put the question, and the following members voted:

YEA: Stenerson, Smiley, Rathbun, and Van Evera
NAY: None
ABSTAIN: Cunningham and Gorman
ABSENT: Norem

The President declared the motion passed.

5. Committee Minutes:

- A. Policy Committee – Proposed revisions to Policy 6:300 – Graduation Requirements was presented for first reading.

6. Approval of Consent Agenda:

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. Approval of Treasurer's Report
- D. Acknowledgement of Personnel Actions Approved by the Boone County Special Education Cooperative
- E. Approval of the Usage of Caledonia, Kishwaukee, Washington and Lincoln Elementary Schools for the Third Base Program Offered by the Belvidere Park District and Approval of the Usage of Seth Whitman and Meehan Elementary Schools for the Third Base Program Under the Park/School Site Agreement
- F. Approval of Revised Mentoring and Evaluation Plan
- G. Reappointment of Mike Nelson to the Community Building Complex Committee
- H. Approval of On-Line Course Credit
- I. Approval of Overnight Trip to Peoria, IL July 31-August 1, 2008 by Belvidere North High School Boys Cross Country
- J. Approval of Overnight Trip to Indianapolis, IN October 22-25, 2008 by Belvidere High School FFA
- K. Acknowledgement of a 2008 Dodge Caliber R/T from Steven Glasco, Chrysler Donation Program Coordinator to the Belvidere North High School Automotive Program
- L. Acknowledgement of a \$10,000 Donation from the Turner Family to Belvidere North High School Concessions

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and Member Smiley requested that Items K and L be taken as separate items. Member Smiley made a motion and Member Gorman seconded the motion to approve Consent

Agenda Items A through J as listed previously. The President put the question, and the following members voted:

YEA: Smiley, Gorman, Stenerson, Cunningham, Rathbun, and Van Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

Member Smiley made a motion and Member Cunningham seconded the motion to approve Consent Agenda Items K and L as listed previously. The President put the question, and the following members voted:

YEA: Smiley, Cunningham, Gorman, Rathbun, Stenerson, and Van Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

President Van Evera and Member Smiley thanked Steven Glasco, Chrysler Donation Program Coordinator and the family of Robert Turner for their generous donations to Belvidere North High School.

7. Administration Reports:

A. PC Distribution Student and Staff Recognition

Superintendent Houselog recognized students and staff for their hard work in the PC distribution where they assisted in the un-boxing and sorting of nearly 350 computers, monitors, and keyboard and assembled the lab at South Middle School.

B. Recognition of Matt Zickert – Principal of Belvidere High School

Superintendent Houselog introduced Matt Zickert – Principal of Belvidere High School who was approved at the June board meeting.

President Van Evera appointed Member Cunningham as Secretary Pro Tem.

The meeting was adjourned from 6:07 P.M. to 6:15 P.M. to allow Board members to interact with those recognized.

C. Looping Pilot at Meehan Elementary School

Jody Dahlseng, Principal at Meehan Elementary School introduced Sarah Brenner and Deanna Thunberg who presented a looping presentation to the board. Looping is a two year instructional process which was created in 1913 and Meehan is currently piloting.

D. Department Highlights

Department highlights were attached.

Superintendent Houselog made a special note of the adding of Buildings and Grounds to the Department Highlights.

8. Hearing of Visitors:

CinDee Mrkvicka wished to address the Board on behalf of the Belvidere/Boone County Food Pantry. The Belvidere/Boone County Food Pantry is currently in the midst of a Capital Drive to purchase a warehouse in Capron which will allow them to continue to help others.

9. Board Action and Discussion:

A. Approval of Executive Session Minutes to be Released to the Public

Attorney Tobin reviewed Illinois statute as it pertains to the semi-annual review of executive session minutes and gave the Board his recommendations on the release of the executive minutes. Member Cunningham made a motion and Member Gorman seconded the motion to accept Attorney Tobin's recommendation of not releasing any executive minutes at this time. The President put the question, and the following members voted:

YEA: Cunningham, Gorman, Stenerson, Smiley, Rathbun and Van
Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

B. Approval of 2009 Graduation Date: Sunday, May 31st at 3:00 P.M. Belvidere High School and 6:00 P.M. Belvidere North High School at the Metro Centre

After a brief discussion, Member Rathbun made a motion and Member Smiley seconded the motion to approve the 2009 graduation date as Sunday, May 31st at 3:00 P.M. for Belvidere and 6:00 P.M. for Belvidere North High School at the Metro Centre. The President put the question, and the following members voted:

YEA: Rathbun, Smiley, Stenerson, Cunningham, Gorman and Van
Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

C. Approval of Job Description for Associate Superintendent for Administration and Human Resources

Superintendent Houselog provided an explanation of the added responsibilities for the Associate Superintendent for Administration and Human Resources. Member Smiley made a motion and Member Gorman seconded the motion to approve the job description for Associate Superintendent for Human Resources as presented. The President put the question, and the following members voted:

YEA: Smiley, Gorman, Cunningham, Rathbun, Stenerson and Van Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

D. Approval of Job Description for Director of Technology

Member Stenerson made a motion and Member Cunningham seconded the motion to approve the job description for Director of Technology as presented. The President put the question, and the following members voted:

YEA: Stenerson, Cunningham, Gorman, Rathbun, Smiley, and Van Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

E. Approval of Job Description for Coordinator for Shipping/Receiving

Superintendent Houselog provided an explanation for the upgrade of the position to prepare for the new shipping/receiving complex at Washington Elementary School. Member Gorman made a motion and Member Rathbun seconded the motion to approve the job description for Coordinator for Shipping/Receiving as presented. The President put the question, and the following members voted:

YEA: Gorman, Rathbun, Smiley, Stenerson, Cunningham, and Van Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

10. Any Other Matters to Come to the Attention of the Board:

- A. Quarterly Investment Report
- B. Fund Balance as of June 30, 2008
- C. Boone County Fair Booth, August 5, 2008, 5:00 PM to 9:00 PM
- D. Special Board Meeting, August 7, 2008, 5:30 PM
- E. All Staff Meetings Tuesday, August 19 and Wednesday, August 20 from 8:00 A.M. to 2:00 P.M. at each school
- F. IASB Fall Dinner Meeting, September 25, 2008, 6:00 PM, BNHS
- G. Joint Annual IASA/IASB/IASBO Conference November 21-23 in Chicago

President Van Evera encouraged all Board members to attend the Joint Annual IASA/IASB/IASBO Conference.

Superintendent Houselog also notified the Board St. Charles Administration will be using the Forum Room at Belvidere North High School and visiting Seth Whitman Elementary School on Thursday, July 24th, 2008.

11. Members of the public and employees of District #100 may make comments or ask questions of the Board:

Hearing no one wished to address the Board of Education, President Van Evera closed the hearing of visitors.

12. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:

The meeting adjourned to closed executive session at 7:10 P.M. for the following:

- A. To discuss the appointment, employment and dismissal of employees; and
- B. To discuss litigation.

President Van Evera stated action will be taken after closed executive session.

Member Smiley made a motion and Member Gorman seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Smiley, Gorman, Cunningham, Rathbun, Stenerson, and Van Evera
NAY: None
ABSENT: Norem

The President declared the motion passed.

The open session meeting reconvened at 7:24 P.M.

Roll Call:

Members present were Mr. Cunningham, Ms. Gorman, Mr. Rathbun, Mr. Smiley, Mr. Stenerson and Mr. Van Evera.

Member Gorman made a motion and Member Smiley seconded the motion to approve an additional 30 days sick leave at full pay for Gretchen Seago, 4th Grade Teacher at Lincoln Elementary School. The President put the question, and the following members voted:

YEA: Gorman, Smiley, Stenerson, Cunningham, Rathbun, and Van Evera

NAY: None

ABSENT: Norem

The President declared the motion passed.

13. ADJOURNMENT:

Having no further business to conduct, Member Cunningham made a motion and Member Stenerson seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:25 p.m.

Approved this 18th day of August, 2008.

 X As Presented As Amended

President

Secretary