



**MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Monday, August 17, 2009, 6:00 p.m.**  
**Belvidere Community Unit School District #100**  
**1201 Fifth Avenue**  
**Belvidere, Illinois 61008**

*The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on August 17, 2009, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.*

**1. Call to Order:**

The President called the meeting to order at 6:02 p.m.

**2. Pledge of Allegiance**

**3. Roll Call:**

Members present were Mr. Fox, Mr. Powell, Mr. Rathbun, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Member absent was Mrs. Norem.

Also present were Mr. Houselog, Mr. Brown, Mr. Moeller, Mrs. Smith, Ms. Gieseke, Attorney Rob Tobin, and Mrs. Wallace.

**4. Approval of Minutes:**

Member Smiley made a motion and Member Fox seconded the motion to approve the minutes of the regular meeting on July 20, 2009, as presented; and minutes of the executive session on July 20, 2009, as presented. The President put the question, and the following members voted:

YEA: Smiley, Fox, Powell, Stenerson and Van Evera  
NAY: None  
ABSTAIN: Rathbun  
ABSENT: Norem

The President declared the motion passed.

President Van Evera appointed Member Stenerson as Secretary Pro-Tem.

**5. Approval of Consent Agenda:**

A. Approval of Personnel Report

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- B. Acknowledgement of Personnel Actions Approved by the Boone County Special Education Cooperative's Board
- C. Approval of Bills (#100 and #222)
- D. Approval of Treasurer's Report
- E. Acknowledgement of Boone County Special Education Cooperative's Final Budget for 2009-2010
- F. Approval of Bid and Awarding of Contract for Waste Disposal/Recycling
- G. Approval of District Handbook Addendums from Schools
- H. Approval of Overnight/Sunday Field Trip, October 21-24, 2009 to Indianapolis, IN by Belvidere High School FFA
- I. Approval of Overnight/Sunday Field Trip, September or October, 2009 (exact date TBD) to Rock Cut State Park, IL by Belvidere High School Student Council
- J. Approval of Sunday Activity / Facility Usage, September 27, October 4, 11, 18, 2009, Rockford College Fall Baseball League by Belvidere High School Baseball Team
- K. Approval of Vendor Contract between Rockford College Fall Baseball League and Belvidere High School Baseball Team

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration. No one wished to remove any items.

Member Rathbun made a motion and Member Powell seconded the motion to approve Consent Agenda Items A through K as listed previously, as presented. The President put the question, and the following members voted:

YEA: Rathbun, Powell, Smiley, Stenerson, Fox, and Van Evera  
NAY: None  
ABSENT: Norem

The President declared the motion passed.

**6. Administration Reports:**

- A. Performance Scorecard

Mr. Houselog presented the Board of Education with an updated Performance Scorecard in the areas of Student Environment, Curriculum, Communication, and Facilities, Funding and Technology. The Board will be provided with an update in each of these areas until December, at which time the Strategic Planning Committee will reconvene.

- B. Alternative High School Proposal

Megan Johnson presented the Board with a presentation on an Alternative High School Proposal.

C. GASB 45 Actuarial Valuation

Greg Brown provided the Board with GASB 45 Actuarial Valuation, July 1, 2008 Liability Information and 2009 Annual Required Contribution to the Belvidere CUSD #100 Postretirement Health Plan.

D. Activity Fund Report

Each month the Board will be provided with a Summary of Activity Fund Accounts Receipts and Disbursements with a more detailed report submitted quarterly.

E. Department Highlights

Department highlights were attached.

Superintendent Houselog updated the Board that teachers would be returning to schools on Tuesday, August 18, 2009 and students on Thursday, August 20, 2009. Our current projected student attendance is 9,160, which is slightly up from 8,994 from 2008 and 8,901 from 2007.

Mr. Houselog also reported 47 students started at Rock Valley College today through the Running Start Program.

Board Member Smiley had an opportunity to speak with Mr. Neil, Principal at Washington Elementary School regarding the Geothermal and window work done at Washington Elementary School. Everything was completed on time and looks great. Any board members interested in a walk thru are encouraged to attend on September 21<sup>st</sup> prior to the Regular Board Meeting.

A special thanks to Art Commare for all his time and energy put forth in this project.

**7. Hearing of Visitors:**

Hearing no one wished to address the Board, Vice President Smiley closed the hearing of visitors.

**8. Board Action and Discussion:**

- A. Approval of Job Description for Elementary School Counselors
- B. Approval of Job Description for Middle School Counselors
- C. Approval of Job Description for High School Counselors

Member Powell made a motion and Member Stenerson seconded the motion to approve the job description for Elementary School Counselors, Middle School Counselors and High School Counselors, as presented. The President put the question, and the following members voted:

YEA: Powell, Stenerson, Rathbun, Smiley, Fox, and Van Evera  
NAY: None  
ABSENT: Norem

The President declared the motion passed.

Joel Moeller explained the updates in the job descriptions were to break down by schools, to include IL Standards in the qualifications and to model after Danielson.

D. Approval of Lease Agreement with Dell Financial Services

Member Smiley made a motion and Member Powell seconded the motion to approve the second year of the 2008-2009 five year lease payment in addition to approve the first year of the 2009-2010 five year lease payment in the amount of \$46,673.24 for 64 Latitude E6400 and 206 Optiflex 760 computers, as presented. The President put the question, and the following members voted:

YEA: Smiley, Powell, Fox, Rathbun, Stenerson, and Van Evera  
NAY: None  
ABSENT: Norem

The President declared the motion passed.

**9. Any Other Matters to Come to the Attention of the Board:**

- A. LUDA Fall Conference, September 30-October 2, 2009 in Chicago
- B. Joint Annual IASA/IASB/IASBO Conference, November 20-22, 2009 in Chicago

**10. Members of the public and employees of District #100 may make comments or ask questions of the Board:**

Hearing no one wished to address the Board of Education, President Van Evera closed the hearing of visitors.

**11. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:**

The meeting adjourned to closed executive session at 7:05 p.m. for the following:

- A. To discuss the appointment, employment and dismissal of employees, compensation, discipline, performance, or dismissal of employees of the public body;
- B. To discuss litigation;
- C. To discuss negotiating matters.

President Van Evera stated no action will be taken after closed executive session.

Member Smiley made a motion and Member Rathbun seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Powell, Stenerson, Fox, and Van Evera  
NAY: None  
ABSENT: Norem

The President declared the motion passed.

The open session meeting reconvened at 7:18 p.m.

**Roll Call:**

Members present were Mr. Fox, Mr. Powell, Mr. Rathbun, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera

**12. ADJOURNMENT:**

Having no further business to conduct, Member Stenerson made a motion and Member Powell seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 7:20 p.m.

Approved this 21<sup>st</sup> day of September, 2009.

  X   As Presented             As Amended

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President

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Secretary Pro-Tem