



MINUTES-REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, October 20, 2008, 6:00 p.m.
Belvidere Community Unit School District #100
1201 Fifth Avenue
Belvidere, Illinois 61008

The Board of Education of Community Unit School District #100, Boone, McHenry, DeKalb Counties, Illinois met in a regular meeting on October 20, 2008, at 6:00 p.m. at the District's Central Office, located at 1201 Fifth Avenue, Belvidere, Illinois, which is within the boundaries of said District.

1. Call to Order:

The President called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

3. Roll Call:

Members present were Mr. Cunningham, Mrs. Norem, Mr. Rathbun, Mr. Smiley, Mr. Stenerson, and Mr. Van Evera.

Also present were Mr. Houselog, Mr. Metz, Mr. Moeller, Mrs. Smith, Attorney Rob Tobin and Mrs. Wallace.

4. Administer Oath of Office to the Newly Appointed Member of the Board of Education

Board President Van Evera administered the Oath of Office to John Powell and welcomed him to the Board of Education.

7. Administration Reports:

A. Recognition of Milt and Mary Jo Brown

Superintendent Houselog read the following Resolution:

“WHEREAS, due to severe overcrowding at Belvidere High School, voters in Boone County Community Unit School District #100 approved a referendum in 2005 for a second high school in the District; and

WHEREAS, the new Belvidere North High School, home of the Blue Thunder, opened in August 2007; and

WHEREAS, budget constraints prohibited construction of a stadium for sporting events; and

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WHEREAS, due to the extraordinary generosity of Milt and Mary Jo Brown, a gift of \$1 million was presented to the District for construction of stadium seating and lighting with capacity for 3,000 individuals; and

WHEREAS, this extraordinary philanthropic gift is to be commended and honored by all residents of the District.

THEREFORE, BE IT RESOLVED, that the Belvidere District #100 School Board expresses extreme thanks and gratitude to Milt and Mary Jo Brown for his gift of \$1 million to District #100.

PASSED by the County Board, County of Boone, State of Illinois, this 20th day of October, 2008.”

Member Norem made a motion and Member Smiley seconded the motion to approve the Milt and Mary Jo Brown Resolution, as presented. The President put the question, and the following members voted:

YEA: Norem, Smiley, Powell, Rathbun, Stenerson, Cunningham and Van
Evera
NAY: None

The President declared the motion passed.

The meeting was adjourned from 6:05 p.m. to 6:20 p.m. to allow Board members to interact with Milt and Mary Jo Brown.

5. Approval of Minutes:

- A. Approval of minutes of the Regular Meeting on September 15, 2008
- B. Approval of minutes of the Executive Session on September 15, 2008
- C. Approval of minutes of the Special Meeting on September 29, 2008
- D. Approval of minutes of the Executive Session Special Meeting on September 29, 2008
- E. Approval of minutes of the Special Meeting on October 7, 2008
- F. Approval of minutes of the Executive Session Special Meeting on October 7, 2008
- G. Approval of minutes of the Special Meeting on October 10, 2008
- H. Approval of minutes of the Executive Session Special Meeting on October 10, 2008

Member Norem made a motion and Member Rathbun seconded the motion to approve the Approval of Minutes items A through H as previously listed. The President put the question, and the following members voted:

YEA: Norem, Rathbun, Powell, Smiley, Stenerson, Cunningham and Van
Evera
NAY: None

The President declared the motion passed.

6. Approval of Consent Agenda:

- A. Approval of Personnel Report
- B. Approval of Bills (#100 and #222)
- C. Approval of Treasurer's Report
- D. Approval of Imprest Fund
- E. Approval of Fuel Bids
- F. Approval of Sunday Activity and Athletic Competitive Cheerleading, November 1, 2008 – March 31, 2009 and November 9, 2008 by the Belvidere High School Varsity/JV Competitive Cheerleaders
- G. Approval of Holiday Participation November 11, 2008 by the Belvidere North High School Marching Band (Veteran's Day Parade)
- H. Approval of Overnight Field Trip, December 5-6, 2008, Lake Geneva, WI by the Belvidere North High School Student Council
- I. Approval of Overnight Sunday Field, January 23-24, 2009, Oakbrook, IL by Belvidere High School FFA Students
- J. Approval of Overnight Field Trip, May 7-9, 2008, Chicago, IL by Belvidere North High School Student Council
- K. Approval of Overnight Field Trip, TBD in Second Semester, by Belvidere North High School Student Council for NCD Spring Workshop
- L. Approval of Vendor Contract between Popcorn Palace and Belvidere North High School DECA Students
- M. Approval of Vendor Contract between Inter State Studio and Caledonia Elementary School for School Pictures
- N. Approval of Vendor Contract between Market Day and Caledonia Elementary School for Fifth Grade Field Trip to Springfield, IL
- O. Approval of Vendor Contract between Art to Remember and Caledonia Elementary School for Art Supplies
- P. Approval of Vendor Contract between Scholastic and Caledonia Elementary School for Purchases for Learning Center
- Q. Approval of Vendor Contract between Blue Freedom and Belvidere North High School FFA Students for Sale of Food
- R. Approval of Vendor Contract between Flowers for a Year Certificates and Belvidere High School Varsity/JV Competitive Cheerleaders
- S. Approval of Vendor Contract between Arby's and Belvidere High School Varsity/JC Competitive Cheerleaders
- T. Approval of Early Graduation for Kayla Kopec of Belvidere North High School Providing all Graduation Requirements are met
- U. Acknowledgement of School Supplies from Brenda Miller and Wal-Mart for Belvidere North High School and Caledonia Elementary Schools
- V. Acknowledgement of \$10.00 from Pamela Gustafson in memory of Robert Turner to be used towards the Milt Brown Stadium at Belvidere North High School
- W. Acknowledgement of \$500.00 from Mr. & Mrs. William Branom in memory of Robert Turner to be used towards the Blue Thunder concession stand

- X. Acknowledgement of \$430.00 from Belvidere High School Class of 48 for Belvidere High School Library

President Van Evera inquired if any Board member wished to have an item or items removed from the Consent Agenda for independent consideration, and no one wished to have any items removed. Member Cunningham made a motion and Member Stenerson seconded the motion to approve Consent Agenda Items A through X as listed previously. The President put the question, and the following members voted:

YEA: Cunningham, Stenerson, Norem, Powell, Rathbun, Smiley and Van Evera
NAY: None

The President declared the motion passed.

President Van Evera thanked the following individuals and organizations for their generous donations: Brenda Miller and Wal-Mart, Pamela Gustafson, Mr. & Mrs. William Branom, and Belvidere High School Class of 48.

7. Administration Reports:

- B. ½ Cent Sales Tax

John Wolf and Police Chief Noble addressed the Board of Education on a Public Safety Building Sales Tax Referendum. They explained the need to pass the referendum and the impact it will have on disposable income. In addition they provided an architectural layout of the proposed renovation. There will be two upcoming meetings the public can attend to obtain more information, Thursday, October 23rd at 4:30 p.m. through the Chamber of Commerce and Saturday, October 25th at 2:00 p.m. through an Open House at the Public Safety Building.

- C. Summer School Report

Joel Moeller submitted a Summer Success Program 2008 Belvidere CUSD #100 Middle School / High School Summer School Report to the board. An update will be brought back to the board in February / March as well as an update from Ms. Difford on the ELL Students.

- D. 2009-2010 School Uniforms for Students

Superintendent Houselog updated the Board on discussions with Building Principals and school uniforms. Board Member Norem expressed interest in seeing elementary schools conduct a parent survey and perhaps form a parent committee to study the interest in school uniforms at the elementary level.

E. Electronic Board Packets

Superintendent Houselog provided the Board of Education with information regarding Electronic Board Packets and a session to be held on Saturday, November 22nd at 1:30 p.m. during the Triple I Conference in Chicago. Mr. Houselog encouraged board members to attend the session.

F. Policy Manual Update

Superintendent Houselog informed the Board of Education over the next year and a half the district will be bringing policies before the board on a monthly bases to review and updates. Once all policies have been updated and reviewed, they will be placed on the district website.

G. Acknowledgement of 2008 "Project of Distinction" in the Education Design Showcase, a competition sponsored by the School Planning & Management magazine presented to Belvidere North High School by ATR&S Planners/Architects/Engineers

Superintendent Houselog presented a plaque to Mr. Richard Kirchner, Principal - Belvidere North High School for a "Project of Distinction". The school was featured in School & University's annual *Educational Interiors Showcase* edition in the category of "physical education facilities/recreation centers."

H. Department Highlights

Department highlights were attached.

8. Hearing of Visitors:

Hearing no one wished to address the Board, President Van Evera closed the hearing of visitors.

9. Board Action and Discussion:

A. Adoption of a Proclamation for American Education Week

Superintendent Houselog read the following Proclamation:

"WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and boarder intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees – be they custodians or teachers, bus drivers or librarians – work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common Enterprise;

NOW, THEREFORE, we, Richard Van Evera, Doug Smiley, Julie Norem, Larry Cunningham, John Powell, Ted Stenerson and Mike Rathbun, serving as the Board of Education for Belvidere Community Unit School District #100, do hereby proclaim November 16th – 22nd as the 87th annual observance of:

American Education Week.”

Member Rathbun made a motion and Member Cunningham seconded the motion to approve the adoption of a Proclamation for American Education Week, as presented. The President put the question, and the following members voted:

YEA: Rathbun, Cunningham, Smiley, Stenerson, Norem, Powell and Van Evera
NAY: None

The President declared the motion passed.

B. Approval of Intergovernmental Agreement between Rock Valley College and Belvidere CUSD #100 – Running Start Program

At the Regular Meeting of the Board of Education on September 15th, Dr. Becherer of Rock Valley College presented the board with a presentation on a Running Start pilot program for qualified students from Belvidere High School Belvidere North High School to attend Rock Valley College for their junior and senior years in high school. Board Member Rathbun stated he has heard positive comments about this opportunity for our students.

Member Smiley made a motion and Member Norem seconded the motion to approve the Intergovernmental Agreement between Rock Valley College and Belvidere CUSD #100 – Running Start Program, as presented. The President put the question, and the following members voted:

YEA: Smiley, Norem, Stenerson, Cunningham, Powell, Rathbun and Van Evera
NAY: None

The President declared the motion passed.

This program will be begin August, 2009.

C. Approval of Resolution of Board of Directors of the Belvidere CUSD #100 to Adopt Code §403(b) Retirement Plan effective as of January 1, 2009

Member Smiley made a motion and Member Cunningham seconded the motion to approve the Resolution of Board of Directors of the Belvidere CUSD #100 to Adopt Code §403(b) Retirement Plan effective as of January 1, 2009, as presented. The President put the question, and the following members voted:

YEA: Smiley, Cunningham, Stenerson, Norem, Powell, Rathbun and Van Evera

NAY: None

The President declared the motion passed.

D. Approval of ½ Point Filing of Serious Safety Hazard

Debbie Anderson, Principal – Kishwaukee Elementary School addressed the Board of Education on filing a Serious Safety Hazard report to allow local school districts to receive reimbursement from the State Superintendent of Education for the busing of students for distances of less than 1 ½ miles when conditions are such that walking to or from school to which the students are assigned for attendance constitutes a serious hazard to the safety of the students due to vehicular traffic or rail crossings. Kishwaukee currently has nice students this effects.

Member Smiley made a motion and Member Rathbun seconded the motion to approve a ½ point filing of serious safety hazard for Kishwaukee Elementary School, as presented. The President put the question, and the following members voted:

YEA: Smiley, Rathbun, Stenerson, Cunningham, Norem, Powell and Van Evera

NAY: None

The President declared the motion passed.

E. Approval of Job Description for Assistant Superintendent for Staff Development, Innovation & Special Projects

Mr. Moeller explained to the Board of Education this job description was due to the retirement of Dr. Davis effective June 30th, 2009. After discussion, Board Member Norem requested an Organizational Flow Chart be provided for the November Regular Meeting of the Board of Education.

Member Stenerson made a motion and Member Powell seconded the motion to approve the job description for Assistant Superintendent for Staff Development, Innovation & Special Projects, as presented. The President put the question, and the following members voted:

YEA: Stenerson, Powell, Cunningham, Norem, Rathbun, Smiley and Van Evera

NAY: None

The President declared the motion passed.

E. Approval of Job Description for Assistant Superintendent for Business Services & Operations

Mr. Moeller explained to the Board of Education this job description was due to the retirement of Mr. Metz effective June 30th, 2009.

Member Cunningham made a motion and Member Rathbun seconded the motion to approve the job description for Assistant Superintendent for Business Services & Operations, as presented. The President put the question, and the following members voted:

YEA: Cunningham, Rathbun, Norem, Powell, Smiley, Stenerson and Van Evera

NAY: None

The President declared the motion passed.

10. Any Other Matters to Come to the Attention of the Board:

A. Red Ribbon Week October 23 through 31, 2008

Miss Illinois visited various schools in the district along with Paul Perrone, Program Coordinator.

B. Joint Annual IASA/IASB/IASBO Conference November 21-23 in Chicago

C. Budget vs. Actual 2007-2008

D. Quarterly Fund Report

E. Quarterly Investment Report

Budget vs. Actual 2007-2008, Quarterly Fund Report, and Quarterly Investment Reports were attached.

11. Members of the public and employees of District #100 may make comments or ask questions of the Board:

Hearing no one wished to address the Board of Education, President Van Evera closed the hearing of visitors.

12. Closed Executive Session of the Board of Education from Section 2 of the Open Meetings Act:

The meeting adjourned to closed executive session at 6:56 p.m. for the following:

- A. To discuss the appointment, employment and dismissal of employees;
- B. To discuss collective negotiating matters;
- C. To discuss litigation;
- D. To discuss student discipline.

President Van Evera stated action will be taken after closed executive session.

Member Norem made a motion and Member Smiley seconded the motion to adjourn to closed executive session. The President put the question, and the following members voted:

YEA: Norem, Smiley, Powell, Rathbun, Stenerson, Cunningham, and Van
Evera
NAY: None

The President declared the motion passed.

The open session meeting reconvened at 8:15 p.m.

Roll Call:

Members present were Mr. Cunningham, Mrs. Norem, Mr. Powell, Mr. Rathbun, Mr. Smiley, Mr. Stenerson and Mr. Van Evera.

Member Norem made a motion and Member Stenerson seconded the motion to expel Student #3 for two calendar years. However, if Student #3 enrolls in an alternative setting, the ruling may be modified if student petitions the board. The President put the question, and the following members voted:

YEA: Norem, Stenerson, Powell, Rathbun, Smiley, Cunningham and Van
Evera
NAY: None

The President declared the motion passed.

13. ADJOURNMENT:

Having no further business to conduct, Member Norem made a motion and Member Stenerson seconded the motion to adjourn. The President put the question, and the motion passed on a voice vote.

The meeting adjourned at 8:20 p.m.

Approved this 20th day of October, 2008.

 X As Presented As Amended

President

Secretary