



Residency Verification and Documentation Checklist
To be completed by Parent, Guardian or other Adult

Name of Student: _____

Assigned School: _____ Grade: _____

Name of Parent/Guardian or other Adult: _____

Address (P.O. numbers not acceptable): _____

Home Telephone Number: _____

I hereby certify that the information given above is a true and correct statement of my legal residence. Should my legal residence change while the above-listed student is enrolled in District #100, I will promptly notify the appropriate District officials. Further, I understand a child is not legally enrolled until this form is completed and signed by the parent, guardian or other adult with whom the child is living. I understand a child admitted under false information is not legally enrolled and is subject to penalty (Class 3 misdemeanor) and reimbursement to District #100 for tuition.

(Signature of Parent/Guardian/Other Adult) Date: _____

To be completed by District #100

_____ I. Documents provided to me by Parent/Guardian/Other Adult/Student

- A. _____ Current Utility Bill (gas, electric or land line); or
_____ Housing letter (military personnel)

or at least two of the following:

- B. _____ Filed Homestead Exemption Application Form
- _____ Closing Statement or Property Deed (dated within last 30 days)
- _____ Construction Contract
- _____ Loan Commitment
- _____ Apartment or Home Lease and proof of last month's payment
- _____ Voter Precinct Identification
- _____ Automobile Registration
- _____ Copy of W-2 Mailed to Home
- _____ Property Tax Bill
- _____ Homeowner's Insurance
- _____ Current Bank Statement

_____ II. Student is living with legal guardian and a certified copy of the Court Decree, or petition if pending, was received declaring the District resident to be the legal guardian of the student and further declaring that the guardianship was formed for a purpose other than establishing residency for District attendance purposes.

(Representative, District #100) Date: _____